

AGENDA

Meeting: Malmesbury Area Board
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury, SN16 9BZ
Date: Tuesday 13 February 2024
Time: 7.00 pm

Including the Parishes of:

Ashton Keynes, Brinkworth, Brokenborough, Charlton (nr Malmesbury), Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea and Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton, Oaksey, Sherston, Sopworth, St Paul Malmesbury Without.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Max Hirst Democratic Services Officer, direct line 01225 718215 or email Max.Hirst@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Elizabeth Threlfall, Brinkworth (Chairman)
Cllr Martin Smith, Sherston (Vice-Chairman)
Cllr Gavin Grant, Malmesbury
Cllr Chuck Berry, Minety

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Andrew Jack
Democratic Services Officer – Max Hirst

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p> <p>To note any apologies for absence.</p>	
<p>3 Minutes (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 19 September 2023.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 9 - 16</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> • Notes from the Highways Matters Event • Additional funding for drains and potholes • Local Nature Recovery Strategy Public Engagement • Community Area Joint Strategic Needs Assessment • Cartmell Community Minibus 	7.10 pm
<p>6 Information Items (<i>Pages 17 - 104</i>)</p> <p>To note the following Information Items:</p> <ul style="list-style-type: none"> • AGE UK • Healthwatch Wiltshire • Community First • BSW Together (ICB) • FACT Family Help Programme • Archaeology Annual Newsletter 2023 • Cost of Living Update • Independent Visitor Scheme Update • Police and Crime Commissioner Annual Report 	
<p>7 Partner Updates</p> <p>To receive verbal and written updates from the following partners:</p> <ol style="list-style-type: none"> a. Wiltshire Police b. Healthwatch Wiltshire c. Wiltshire Clinical Commissioning Group (CCG) d. Malmesbury and the Villages Community Area Partnership 	7.20pm

	(MVCAP)	
	e. Riverside Centre	
	f. Health & Wellbeing Champion	
	g. Highways Community Co-ordinator	
	h. Town and Parish Councils	
8	Sherston GP Surgery	7.35pm
	To receive an update on Sherston GP Surgery from Fiona Slevin-Brown.	
9	Priority Updates (<i>Pages 105 - 106</i>)	8.15pm
	To receive updates on the Area Boards Priority Areas:	
	<ul style="list-style-type: none"> • Positive activities for young people – Cllr Gavin Grant • Green Issues – Cllr Martin Smith • Reducing loneliness and social isolation – Cllr Chuck Berry • Highway Safety – Cllr Elizabeth Threlfall • Community resilience – Cllr Gavin Grant 	
	<ul style="list-style-type: none"> • Local Youth Network • Health and Wellbeing Group 	
10	SEPM Update	8.30pm
	To receive an update from the Strategic Engagement & Partnership Manager (SEPM) Andrew Jack.	
11	Area Board Funding (<i>Pages 107 - 110</i>)	8.40pm
	To consider any grant applications made to the board.	
12	Local Highway and Footway Improvement Group (<i>Pages 111 - 126</i>)	
	To consider and approve recommendations made at the recent meeting of the Local Highway and Footway Improvement Group held on 16 January 2024.	
13	Urgent items	
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
14	Close	9.00pm
	The next meeting of Malmesbury Area Board will be held on 11 June 2024.	

MINUTES

Meeting: Malmesbury Area Board
Place: Crudwell Village Hall, Tetbury Lane, Crudwell, Wiltshire, SN16
9HB
Date: 19 September 2023
Start Time: 19.00pm
Finish Time: 21.00pm

Please direct any enquiries on these minutes to:

Max Hirst, Democratic Services Officer, (Tel): 01225 718215 or (e-mail)
Max.Hirst@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Martin Smith (Vice Chairman)
Cllr Chuck Berry
Cllr Gavin Grant

Wiltshire Council Officers

Andrew Jack – Strategic Engagement & Partnership Manager
Louisa Young – Area Board Delivery Officer
Max Hirst – Democratic Services Officer
Helean Hughes - Director of Education and Skills
Dominic Argar – Assistant Multimedia Officer

Partners

Inspector Gareth Edwards - Wiltshire Police
Philip Wilkinson OBE – Police and Crime Commissioner
Jamie Johnson – Malmesbury Fire Station
Sherston Parish Council
St Paul Malmesbury Without Parish Council
Malmesbury Town Council
Dauntsey Parish Council

Total in attendance: 20

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
31	<p><u>Chairman's Welcome and Introductions</u></p> <p>Cllr Martin Smith, Vice Chairman, welcomed those present to the meeting and explained that due to Cllr Elizabeth Threlfall's absence he would be Acting Chairman for the meeting.</p>
32	<p><u>Apologies for Absence</u></p> <p>Apologies were received from:</p> <p>Cllr Elizabeth Threlfall Dean Hoskins</p> <p>Nick Hare Andrew Tremellen Peter Gilchriest Louis Mccoy Katharine Smith Dave Wingrove</p>
33	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 6 June 2023 were presented for consideration and it was:</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 6 June 2023.</p>
34	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
35	<p><u>Chairman's Announcements and Information Items</u></p> <p>The Board received the following announcements through the Chair, full details of which can be found in the agenda pack:</p> <ul style="list-style-type: none"> • Wiltshire Local Plan Review • Special School Developments • Warm and Safe Wiltshire

	<ul style="list-style-type: none"> • Wiltshire Life Awards 2024 <p>The Board received and noted the following information items, which can be found in the agenda pack:</p> <ul style="list-style-type: none"> • Update from BSW Together • Update from Community First • Healthwatch • Council's activity and progress on the Climate Emergency (https://youtu.be/LP2FzC7rHSw) • PCCs across the South-West launch new rural crime survey and quarterly newsletter • Wiltshire AGE UK Newsletter
36	<p><u>Partner Updates</u></p> <p>The Board received updates from the following partners:</p> <ul style="list-style-type: none"> • Dorset & Wiltshire Fire and Rescue Service <p>Jamie Johnson, Malmesbury Fire Station, stated they had 8 new members of crew and recruitment was still ongoing. Wait times have been reduced, with 17 incidents attended in August and 8 to date in September. Safe and Well visits and Campaigns for Safety in the summer had been undertaken to increase prevention and awareness. There had been particular attention on e-bikes from certain manufacturers that are not safe and prone to exploding.</p> <ul style="list-style-type: none"> • Health & Wellbeing Update <ul style="list-style-type: none"> ○ Malmesbury Area Health and Wellbeing Forum <p>The written update was summarised verbally by Mrs. Kim Power, Chair of Malmesbury Area Health and Wellbeing Forum. The update is included in the agenda pack.</p> <ul style="list-style-type: none"> ○ Health and Wellbeing Champion <p>Julie Dart, the Health and Wellbeing Champion, was unfortunately not present but the Board, and Andrew Jack the Strategic Engagement Partnership Manager (SEPM) commended the amazing work that she is doing in the area to assist especially older and vulnerable adults.</p>
37	<p><u>Local Priorities Update</u></p> <p>The Board reported on the Area Board priorities selected for 2023/24:</p>

Positive activities for young people – Cllr Gavin Grant

Several initiatives were highlighted:

- Local Youth Network meetings
- RISE Trust Outreach & Safe Space Initiative
- HEALS Summer Programme
- Malmesbury School & the Stay Safe Initiative

Green Issues – Cllr Martin Smith

Work being driven by multiple groups across the area:

- Networking event on Climate Action planned for 13th February 2024 in Malmesbury Town Hall before Area Board meeting.
- Public EV charging points – installation in Sherston is in progress; installations in Malmesbury & Cowbridge in design.
- Encourage MTC and other PCs to adopt a Climate Action Plan
- Signed cycle route between Sherston and Malmesbury to be officially ‘opened’ on 23rd September; another route to link up the Camp (aka Whitewalls) business estate under consideration.
- River water quality testing initiated in the Sherston Avon – encourage wider testing downstream as well.

Reducing loneliness and social isolation – Cllr Chuck Berry

- Completed the Charity Symposium in February ‘23
- The Men’s Shed had continued to progress
- Trial run in Chelworth & Crudwell for WhatsApp + successful Oaksey Buzz
- Malmesbury Living Room continued to excel
- A new Community Bus had been procured but more drivers are needed.
- Rethink Mental Wellness had been developing engagement activities.
- Various Luncheon Clubs all run to serve various communities.
- Plus, a social prescribing offer from our surgeries

Highway Safety – Cllr Elizabeth Threlfall

- Coordinating with police to enforce speed limits.
- Police now using data from SIDs to inform attendance - large increase in tickets issued.
- Using LHFIG to identify minor schemes which improve road safety e.g. Lea Top

	<p>Community resilience – Cllr Gavin Grant</p> <ul style="list-style-type: none"> • Extra support for Food & Heating Support Providers • Malmesbury High Street funding & Place Shaping Symposium
38	<p><u>Police and Crime Commissioner</u></p> <p>Malmesbury Area Board was pleased to welcome Phillip Wilkinson OBE, the Police and Crime Commissioner to the meeting where he gave a verbal update on progress since his appointment 2 years ago.</p> <p>The Police and Crime Commissioner described his main role as to challenge Wiltshire Police Force to perform better in order to remove itself from special measures.</p> <ul style="list-style-type: none"> • A more effective and efficient Police Force, including an improvement to response times. • A reduction in violent crimes, specifically sexual crimes which has improved from a 2% conviction rate to currently 14%, with the expectation that this figure will continue to improve. Drug crimes have also been prioritised through Operation Scorpion to focus on specific targets committing drug crimes. Wiltshire Council is now the top Force in county line drug disruption. • Tackling crimes highlighted by the community, specifically road safety. Community Speedwatch was highlighted as really important to this priority and enforcement statistics had massively improved through ticketing and other enforcement actions. Antisocial behaviour was also highlighted as a community priority. • Rural Crime. The local Rural Crime Unit had been given better equipment in the form of drones and night vision to better tackle specifically organised crime gangs committing rural crimes against farmers. Operation Ragwort was highlighted as a specific initiative to tackle this. <p>A question was asked regarding GPS devices being stolen off tractors in the area. The Police and Crime Commissioner clarified that there was work being done regarding legislation to ensure manufacturers install trackers in commercial vehicles and not just personal vehicles.</p>
39	<p><u>Local Highways and Footways Improvement Group (LHFIG)</u></p> <p>The Board considered the notes and recommendations from the recent meeting of the Local Highways and Footways Improvement Group (LHFIG) which took place on 27 June 2023.</p> <p>Proposed by Cllr Chuck Berry and seconded by Cllr Gavin Grant it was:</p>

	<p><u>Resolved</u></p> <p>To approve the recommendations from the meeting of the Local Highways and Footways Improvement Group on 27 June 2023.</p>
40	<p><u>Local Youth Network (LYN)</u></p> <p>The Area Board received a verbal update from Cllr Gavin Grant on the outcomes of the most recent meeting of the Local Youth Network.</p> <p>The key focus remained to support secondary schools to improve what is already a good attendance rate. There was a difference in attendance from those in receipt of free school meals and work was being done to support and improve those statistics.</p> <p>Helean Hughes, Director of Education and Skills, spoke to the wider support that Wiltshire Council is giving to secondary schools in the area. Helean also explained that Covid-19 unfortunately engrained in some an assumption that learning could be done solely online. The offering of support to parents and carers rather than prosecution was emphasised as the most effective method. Helean also spoke about the insight that the young people themselves, especially those living in poverty, can give into why they aren't attending school.</p>
41	<p><u>Area Board Funding</u></p> <p>The Board considered the following applications for funding:</p> <p><u>Community Area Grants</u></p> <p>Malmesbury Bowls and Social Club Limited requested £1,800 towards toilet facilities for disabled users.</p> <p>Proposed by Cllr Gavin Grant and seconded by Cllr Chuck Berry</p> <p>It was:</p> <p><u>Resolved</u></p> <p>To award Malmesbury Bowls and Social Club a reduced amount of £1000 for toilet facilities for disabled users.</p> <p><i><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24, however the amount needed to be reduced to ensure awarded grants remained within the Area Board's budget.</i></p> <p>Sherston Drama Group requested £500 towards new costumes.</p>

	<p>Proposed by Cllr Martin Smith and seconded by Cllr Gavin Grant</p> <p>It was:</p> <p><u>Resolved</u> To award Sherston Drama Group £500 for new costumes. <u>Reason</u> – <i>The application met the Community Area Grants Criteria 2023/24.</i></p> <p><u>Older and Vulnerable Adults Grants</u></p> <p>Wiltshire Music Centre requested £1,500 towards Celebrating Age Wiltshire.</p> <p>Proposed by Cllr Gavin Grant and seconded by Cllr Chuck Berry</p> <p>It was:</p> <p><u>Resolved</u> To award Wiltshire Music Centre £1500 for Celebrating Age Wiltshire. <u>Reason</u> – <i>The application met the Older and Vulnerable Adults Grants Criteria 2023/24.</i></p> <p><u>Youth Grants</u></p> <p>The Stay Safe Initiative CIC requested £725 towards their 2024 Digital Empowerment Programme.</p> <p>Proposed by Cllr Gavin Grant and seconded by Cllr Chuck Berry</p> <p>It was:</p> <p><u>Resolved</u> To award The Stay Safe Initiative CIC up to £725 towards their 2024 Digital Empowerment Programme. <u>Reason</u> – <i>The application met the Youth Grants Criteria 2023/24.</i></p>
42	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
43	<p><u>Close</u></p> <p>The next meeting of the Malmesbury Area Board will be held on 21 November 2023.</p>

**Malmesbury Area Board
Highways Matters event
21st November 2023, Malmesbury Town Hall
Notes**

Present	<p>Cllr Caroline Thomas, Cabinet Member for Highways, Transport, Street Scene and Flooding Sam Howell, Director of Highways and Transport Chris Clark, Head of Local Highways Mary Noyce, Technical Team Manager John Derryman, Head of Strategy, Performance and Oversight, Office of the Police and Crime Commissioner</p> <p>Cllr Elizabeth Threlfall, Chairman, Malmesbury Area Board Cllr Chuck Berry, Malmesbury Area Board Cllr Gavin Grant, Malmesbury Area Board Cllr Martin Smith, Malmesbury Area Board</p> <p>Louisa Young, Area Board Delivery Officer Andrew Jack, Strategic Engagement and Partnerships Manager Dominic Argar, Media Officer</p> <p>27 members of the public</p>
Welcome	<p>ET opened the meeting and welcomed everyone. She said how everyone who had pre-submitted a question will receive a response and that notes from the meeting will be available afterwards. She introduced the members of the panel.</p>
Highway Matters Presentation	<p>Introduction and Context: CT welcomed people to the session and introduced the aims of the meeting. She described the importance of a well-maintained road and transport network. It has given communities an ability to take opportunities that weren't available before. These include travel for leisure, business and commuting. Our economies are built on being able to move goods quickly for just-in-time and next day deliveries and travel for shopping. The cost of this increased ability to travel is busier and more congested roads and a decrease in air quality. Road safety concerns mean fewer people walk or cycle and health can be impacted. CT said how this session was about listening and taking on concerns from residents across each of Wiltshire's community areas. SH described how the road network is Wiltshire Council's largest and most valuable asset, with over 2,800 miles of road and a replacement value of around £5 billion. Wiltshire has an extensive public transport network, which has been sustained despite financial challenges and changing travel patterns. Both have been maintained within limited budgets.</p> <p>Investment into network: CT gave an overview of the budgets available to Highways and the new funding coming from central government. This included:</p> <ul style="list-style-type: none"> • Highways Maintenance Fund - £21m • Additional £3.6m pothole fund • Integrated Transport Funding - £2.1m • Bus Service Improvement Plan - £4.2m • Local Electric Vehicle Infrastructure - £4.7m

CT mentioned a new demand responsive transport service in Pewsey Vale that is becoming successful by giving people a flexible transport option that can be booked in as little as 30mins.

Future investment includes:

- £150,000 pa over three years to tackle fly-tipping
- £200,000 per year for next three years for white-lining
- £333,000 per year to help prevent flooding, directed to gully cleaning
- £500,000 for signing strategy
- £510,000 for flyposting removal and enforcement, litter picking rural highways, cleaning multi-story car parks and communications

In terms of further funding, Wiltshire Highways is expecting an additional £10m for preventative maintenance and a further additional £5.228m from cancellation of HS2.

CT felt Wiltshire Council is good at delivering value for money on the roads network within the budget available.

Local Transport Plan:

SH discussed the policy documents and benchmarking exercises undertaken by Wiltshire Council to help deliver value for money in key areas. There is a review of the Local Transport Plan happening now that will help to deliver to the Council's business plan in a sustainable and effective way. Public transport is very important to the Council. The car parking strategy is about getting the right number of spaces available in the right places at the right cost to help promote the county's economy and be practical to residents.

There is a freight strategy to make sure volumes of HGVs are using the most appropriate roads within the county. Active travel helps people to make the right health choices by promoting walking or cycling as an option for making shorter journeys. SH encouraged those present to take part in the Local Transport Plan consultation.

Local Issues:

Several questions from the public and local town and parish councils were submitted before this meeting. Responses to all of them will be prepared and sent out. Those questions can be grouped into themes:

- Highway Maintenance
- Current traffic conditions:
 - Lyneham Banks
 - HGVs
- Road safety – all users
- Parish Steward Scheme
- Flooding

Highways Maintenance:

Reactive maintenance involves responding to issues as they arise, such as repairing potholes or replacing damaged signs. They are created from reports via Highways' own inspections or from the public and the MyWilts reporting app. It is an agile way to manage issues as they arise.

Planned maintenance involves scheduling regular maintenance tasks to prevent issues from arising in the first place or getting worse, including regular road resurfacing or bridge inspections to identify and address issues before they become more serious. It used a data-led approach based on identifying issues before they arise.

CT gave examples of the assets managed by Highways throughout the county, including:

- 2,829 miles of roads
- 50,000 streetlights
- 65 signal-controlled junctions

	<ul style="list-style-type: none"> • 145 signal-controlled pedestrian crossings • 981 bridges • 85,000 gullies <p>Potholes: CC described the conditions for creating potholes – high temperatures over summer (in 2022, road surface temperatures reached 55°C); wet autumns (November '22 saw 145% of normal rainfall) and freezing winters (road surface reached -9°C). Potholes can be fixed either by interim repairs which can be done quickly to keep the road safe; in the right conditions can be a durable repair and allow more permanent repairs to be programmed in an efficient way. CC admitted that in some conditions, these interim repairs do not last as long as they might. Permanent repairs needed different equipment and materials to create the lasting fix and are ideally scheduled with other work for efficiency savings. CC described how Highways is working with the new contractor to be more data-led and developing a defect dashboard to inform maintenance decisions. CT described preventative work to identify where potholes may form and carry out work proactively and how this is considerable cheaper (approx. 5 times) than sending a team to make repairs after potholes form.</p> <p>Flood prevention: A and B road gullies are emptied each year; a further 5,500 high risk gullies are also emptied annually; all other gullies are emptied on a 3-year cycle. Grips are cut annually. Wiltshire Council is investing in new equipment to make these jobs easier and quicker.</p> <p>Parish Stewards: 18 stewards – one for each community area. They are a much-valued service and work to requests from town and parish councils. They are also beginning to use a dashboard to inform and prioritise their work. There is a support gang who can work with the steward on larger projects.</p> <p>Verge and litter clearance: CT said how many areas such as verges on rural roads are Wiltshire Council's responsibility to keep tidy, whereas street cleaning within towns falls to the local council. The Council's contractor, idverde, is able to work with local councils and other groups to provide equipment for litter picks and to offer up to 52 community litter picking sessions per year. Wiltshire Council is investing in work to reduce fly-tipping and are widely publicising successful prosecutions to deter others.</p>
<p>Office of the Polie and Crime Commissioner</p>	<p>JD described his role within the OPCC as having a mandate around road safety. He said there are over 1,000 volunteers belonging to 115 Community Speedwatch groups around Wiltshire. The current PCC is committed to increasing road safety and has invested in three new Community Speed Enforcement Officers to support local CSW groups and can issue speeding tickets when working alongside these groups. This has meant the number of tickets has increased from 191 in 2021 to over 7,500 in 2023 already. JD introduced Perry Paine as Road Safety Partnership Manager whose previous work included bringing the Drive Safe, Stay Alive course to Wiltshire's schools. JD described how data on speeds are being collated and analysed more closely to give a greater understanding of the situation in the county and used to target locations and times more effectible. There are over 100</p>

	<p>Speed Indicator Devices (SIDs) in Wiltshire. The OPCC has started to collect the speed data recorded by SIDs and put it into an analysis dashboard. This is used to put enforcement officers in the locations and times when speeding occurs to catch those speeding drivers. It is this that has led to the large increase in the number of tickets being issued.</p>
<p>Question and Answer</p>	<p>The panel answered questions from the audience:</p> <p>Sherston Parish Council: Understood the effects of heat and cold in creating potholes but often travelled to the Alps where these conditions will be greater, she found those roads to be in better condition than Wiltshire, so why was that? CC explained that many of Wiltshire's roads have evolved over centuries and so have been made up of a mix of materials over the years, leading to the road being of a lower standard than a brand new, modern constructed road. The roads in the Alps will be of a newer and better construction than Wiltshire's older roads but suggested the Alpine roads would need resurfacing more often than thought.</p> <p>Malmesbury Town Council: Asked about a weight limit on the bridge at the Silk Mill. A limit is not advertised and HGVs often get as far as the top of High St, where tight bends, such as at the Market Cross cause disruption. ET responded that this very specific question would need to be taken away for an answer. If there is a limit and it is being broken, then it is down to police to enforce. CT described how Highways are looking to deploy Automated Number Plate Recognition (ANPR) cameras to monitor issues like this.</p> <p>There was a further question about the lack of 20mph repeater signs up High St to show this lower limit. CC said how the street is a 20mph zone which has raised features like speed humps to control speed and that signage is not required within these zones. However, additional repeater signage could be requested through the local LHFIFG group.</p> <p>Brinkworth Parish Council: Described the condition of the B4042 along the whole length as being poor and getting worse. This is especially significant as it is an alternative route to J16 on M4 if the motorway is ever closed. SH replied that there are challenges for approved HGV routes and they need to be part of Wiltshire's Freight Strategy. Highways are working with industry to work on most appropriate routes. She would need to check the forward workplan to see where this roads fits on plans for resurfacing and the relative condition against other roads before committing to any repairs. ET recommended reporting any faults on the MyWilts app.</p> <p>A further question about utility companies and responsibility for the quality of repairs they make. SH replied they are absolutely responsible for re-instatement of both highways and pavement. There are penalties for companies if repairs are not to standard.</p> <p>Leigh Parish Council: Asked when photo evidence gathered by SIDs would be used for enforcement. JD asked if the SID is an Auto Speedwatch device, and it is. JD said that photos from Auto Speedwatch cannot be used by police for enforcement. Because the Auto Speedwatch device is hidden from the road, it is not a valid form of enforcement. However, the data on vehicles' speeds is valid and can be used by police. The format the data is collected in needs to change to be compatible with police systems but that can be overcome.</p>

Great Somerford Parish Council: Exceptional rainfall in recent weeks was described and how it led to flooding, passable only by 4x4. Different communications led to mixed messages about vehicles being able to pass through the floods. There was a suggestion to have indicators to show the depth of the water to gauge if it is passable or not. Also around communication of flooding events and the best routes to use. SH said how it been incredibly challenging but that Wiltshire is fortunate to have active flood wardens. SH has made a commitment to engage with communities but it is hard to communicate to everyone in a fast-moving situation. She will take on board signage to display depth to at least say not to pass. CT said that Google Maps has a feature to log and display floods. There was discussion around greater problems caused by flooding as fully electric cars become more common.

Member of the public: Cycling has not been raised so far. They said how in Gloucestershire, there are long stretches of well surfaced roads that make it easier to cycle there. Why are the roads better there, does Gloucestershire have a bigger budget? SH replied that Highways are committed to promoted active travel and walking and cycling routes. Local Cycling & Walking Infrastructure Plans are being created for many of Wiltshire's towns to develop routes for both commuting for leisure and family cycling. This makes up a key part of the Local Transport Plan. CC said that this is a frequent comment about better roads elsewhere. He often travels to Gloucestershire as well and encounters roads that are in a poor condition as well, so it is a common perception that roads in Wiltshire are somehow worse than elsewhere. CT said that Wiltshire is in a good position within the south west for overall condition of its roads.

Wiltshire Councillor for Minety: Pointed out a colleague from Gloucestershire County Council felt that roads in Wiltshire are better than there, so opinion is mixed. Also commented on the overall value of Wiltshire's road network vs. the council's maintenance budget and how much is achieved with such a small proportion. Highways staff were thanked for their work and doing a good job. The different merits of SIDs and Auto Speedwatch were also discussed.

ET also asked about the maintenance budget against the value of the network. She raised the work at Lyneham Banks. SH was able to say that a funding strategy is in place now. The key issue is to make sure the land has finished subsiding and is settled. She described how Highways are having discussions with landowners about access to carry out any work. She pointed out the geology is very complex, which is why this is taking so long to resolve.

Resident from Malmesbury – asked by the SID on Bristol St is not working and asked how to go about getting a new one. JD responded to contact the town council about putting in a bid to the LHFIG for funding plus the poles and infrastructure to mount a SID. CT recommended solar powered devices rather than battery powered.

	<p>Charlton & Hankerton Parish Council: Recognised the local engineer is on long-term sick leave but described how long it has taken for the socket / pole to be installed to site their own SID and asked how much longer it would be? The engineer has now returned to work and will begin to get through a backlog of work, like this.</p> <p>Also asked about Highways' three-year forward work programme and how that can be found and viewed? CT said that the plans for all community areas are on the Wiltshire Council website.</p> <p>St Paul Malmesbury Without Parish Council: Described having installed their own SID and now getting excellent data from it, which they have now started sending to police. They have bought two more SIDs but now need the engineer to identify more locations for these new SIDs. This is request for LHFIG to purchase and install the sockets / posts for the new SIDs.</p> <p>Wiltshire Councillor for Sherston: Applauded the work using SID data to target enforcement and asked how to join tis scheme. Also pointed out the process to request a new 20mph limit taking over a year to request Metrocounts, but when that data finally came back it was void as that location was 40m within the 30mph limit, whereas police will only accept Metrocounts from 100m+ inside a limit. Also critical of the process being only based on data and not the views of residents. CT responded that where a community wanted a 20mph limit, Highways is supportive of that. They follow Department for Transport guidance. This says if the speed of vehicles is significantly above the desired limit, then trying to lower it will not reduce speeding – if a driver goes faster than 30mph, it is unlikely they will obey a 20mph limit. CT said that the village could apply for a 20mph zone, which used raised features like speed humps but this could change the character of the village and be expensive. Wiltshire Council is working on ways to work within Department for Transport guidance whilst still delivering what communities want.</p>
Close	<p>ET thanked everyone for attending the meeting and apologised that not everyone had been able to ask a question, even though the meeting had overrun.</p> <p>Meeting closed at 8.35pm</p>

Local Nature Recovery Strategy Public Engagement

This regions Local Nature Recovery Strategy (LNRS) will be a single LNRS for the Wiltshire and Swindon Council areas, and Wiltshire Council is responsible for producing it. Wiltshire Council want this strategy to reflect the priorities of the people of Wiltshire and are keen to engage with as many interested parties as possible.

Between May and August, public engagement events will be held across Wiltshire to identify and discuss where the best opportunities are for nature recovery. We will be widely announcing the dates and locations of workshops nearer the time but want Area boards to be aware of this upcoming opportunity to be a part of the LNRS Process, and have your local knowledge included.

Video - link below

[Local Nature Recovery Strategies \(youtube.com\)](#)

https://youtu.be/M1_Bi1ctnys?feature=shared

Same video link but two versions of link in case one doesn't work for those clicking on



Charity Shops and Information Hubs:

We have now opened our new Charity shop in Salisbury. We were delighted to have the Older People's Champion for Salisbury, Irene Kohler, cutting the ribbon for us. Our shop is also an Information & Advice hub, offering the opportunity for older residents to have accessible, face-to-face advice, by an arranged appointment. Leaflets about a range of issues affecting older people and our services are available in the shop. Our Information & Advice service offers a free quality accredited information & advice service for older people, their families, and their carers. They cover a wide range of issues affecting older people, including welfare benefits and money, care and support, housing options, local services, and later life planning.

We are looking to open other shops, with information points across the county, including in Marlborough and Devizes, so watch this space! If anyone would like to get in touch or is aware of a need arising in their area, please do get in touch and we may be able to explore this.



There is information on how to make donations on our website: [Age UK Wiltshire | Charity Shops](#)

Fitness and Friendship:

Our Fitness & Friendship classes are ever popular and growing, with 17 clubs across the county, including some new clubs within sheltered housing schemes. These clubs provide seated exercise and activities. Members value the clubs as important places to make friends and connections which in turn reduces feelings of loneliness and isolation. The clubs are supported by 47 volunteers, many of whom started as members. A list of clubs is available on our website: [Fitness & Friendship Clubs | Age UK Wiltshire](#).

Meals+:

Our Meals+ service is a service that provides a visit to an older person and the delivery of a hot meal. It is a lunchtime delivery all year round, apart from Christmas day. Our drivers have a conversation with the older person and conduct a welfare check as a part of every visit. Often the driver will be the only person they see all day. We continue to receive positive feedback on this service, and the peace of mind that it provides to relatives/carers, as below.

"You are absolutely fab and I cannot thank you enough for the way you look after my Mum!"

Neighbourhood Collaboratives/Health:

Our Chief Executive, Sarah Cardy, is the voluntary sector representative on the Wiltshire Health & Wellbeing Board, and Age UK Wiltshire are involved with various ICA workstreams. We are part of the Neighbourhood Collaborative Pathfinder work in Melksham and have also been involved with work to improve the hospital discharge process. As an organisation we often speak to older people who have insight into how this process could be better, from lived experience.

We believe that co-production and lived experience insight are integral to shaping future service provision.

Our latest newsletter can be found here - <https://www.ageuk.org.uk/bp-assets/globalassets/wiltshire/about-us/november-external-newsletter.pdf>. Please email jasmine.forbes-lumby@ageukwiltshire.org.uk to be added to the mailing list.

Your feedback on prescription ordering revealed in new report

How people order their prescriptions is the focus of a new report from Healthwatch Wiltshire.

We worked with Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (BSW ICB) to find out which ordering service people liked to use, how easy they found the process, and how important the service was to them.

We received 380 responses to our short survey, which ran for two weeks in October. As well as an online survey, we took paper copies to several pharmacies across Wiltshire, where we talked to patients as they collected their prescriptions.

What did people tell us?

Most people told us they found ordering prescriptions easy, and used a variety of methods including SystemOnline, the NHS App and Prescription Ordering Direct.

The majority of respondents said being able to order repeat prescriptions was very important to them, but long waits for medication and shortages of preferred brands were among the concerns they raised.

Other issues included poor internet availability, or a lack of confidence in using online services, as well as a frustration at not being able to get repeat prescriptions for longer than one month, particularly when someone had a long term condition.

What happens next?

The feedback we received has been welcomed by BSW ICB, who said: "We are very grateful to everyone for taking time to either talk in person, or fill in this Healthwatch designed survey,

which helps inform us on the experiences of a range of repeat prescribing methods used across BSW and how they compare.

"We will be reviewing the feedback and using it to help inform our understanding. We recognise not just the different perspectives reflected in the report, but also the differing needs of our population with some patients potentially very well served by digital solutions and others where alternative access routes are more suitable.

"We have also been listening to a broad range of stakeholders and we will now bring all of the feedback together to help inform our planning. Should anything need to be undertaken differently we will be clearly communicating in a planned and considered way.

"We would also like to acknowledge the hard work of the Healthwatch Wiltshire staff and their volunteers in bringing these views and reflections to our attention. We look forward to continuing to work with all Healthwatch groups across BSW to ensure we hear from our population about their experiences."

Stacey Sims, Healthwatch Wiltshire Manager, said: "Thanks to all who shared their experiences and their ideas to improve prescription ordering services.

"We make a series of recommendations in our report, and we're pleased that these have been welcomed by the Integrated Care Board."

[Find out more in our report.](#)



Trustee Recruitment

Community First is looking for two new Trustees to join our Board and help us support growth, innovation and development. We are committed to equal opportunities and we are looking for Trustees with a variety of different skills, life experience and backgrounds. We are particularly interested in applications from people with business or Voluntary, Community and Social Enterprise (VCSE) sector experience.

We have created an information pack which is included with this briefing document. It can also be accessed online using the link:

<https://www.communityfirst.org.uk/wp-content/uploads/2024/01/Trustee-Information-Pack-2024.pdf>

To apply, please send a CV and a short statement addressing the person specification in the briefing pack to Nicky Theobald (ntheobald@communityfirst.org.uk)

The deadline for applications is 1st March 2024.

New Service User Engagement Service

In January 2024 the new Service User Engagement Service led by Community First started. Working alongside our partners:

- Wiltshire Service Users Network
- Wessex Community Action
- Age UK Wiltshire
- Alzheimer's Support
- Celebrating Age

The new service unifies the collective strengths of its partners to support the voice and engagement of people in Wiltshire.

Working in conjunction with Wiltshire Council and the BaNES, Swindon and Wiltshire Integrated Care Board (BSW ICB) we will be engaging with people living and working in Wiltshire to co-produce, co-design and co-develop health and social care services in Wiltshire.

We will be working alongside people with physical disabilities, sensory needs, mental health conditions, learning disabilities, neurodiversity, long term conditions, complex needs, older people and dementia. Empowering and facilitating them to have their say and get involved in shaping how health and social care services work for them now and in the future.

We will be using various consultation and engagement methods that will range from in person conversations to online interactions whilst also embracing new technologies. We will ensure that we use a wide variety of approaches so that we are able to reach and engage with a population with varying and diverse needs. Through exploring innovative approaches to engagement, we will aim to encourage participation in co-production amongst the population of Wiltshire.

Alongside, we will also be offering training and capacity-building opportunities to Commissioners to enhance their understanding of co-production principles and practices.

For more information email enquiries@communityfirst.org.uk

Oxenwood 2024 Activity Programme

2024 marks an exciting time of development for Oxenwood Outdoor Education Centre with a new website launching in the next few months.

Oxenwood is the perfect setting for school, club and group residentials or day trips. We offer a bespoke package of curriculum enrichment days, outdoor learning and adventure activities, led by our friendly and experienced outdoor education instructors.

Oxenwood Outdoor Education Centre is a heritage building located in an area of outstanding natural beauty near Marlborough, Wiltshire. During your stay, your group will have exclusive use of the Centre and access to variety of exciting activities including climbing, rifle shooting, archery, hiking, canoeing and mountain biking.

We have produced a 2024 activity programme for Oxenwood which outlines all of the fantastic opportunities for learning and adventure at the Centre. A copy of the 2024 activity programme is included with this briefing pack.

For more information or to book your activity or residential email: enquiries@oxenwoodcentre.com

Community-Led Housing Project

Community First is working alongside Wiltshire Community Land Trust and other stakeholders to re-launch the Community-Led Housing Project for Wiltshire. The Homes of Our Own project will be re-launched in 2024. The project aims to work with local councils, voluntary groups and members of the community who are interested in supporting the provision of Community-Led Housing in their local area.

We are currently developing a community survey to help shape the offer of support. More information about the Community-Led Housing Project will be shared as the project develops.

Regulation 14 Consultation

Community First has seen an increase in demand for support with Regulation 14 Consultation as it relates to Neighbourhood Planning. We have worked with a number of Councils, Steering Groups and Planning Consultants to create, monitor and deliver public consultation surveys and produce a report with tabulated comments from members of the public. We can work with you if you are refreshing an existing Plan or creating a new Plan.

For more information and a free, no obligation quotation, please contact Harry Tipple: htipple@communityfirst.org.uk.

Splash Annual Report

Splash forms part of our Youth Action Wiltshire service and offers a free-to-access programme of support and positive activities for young people facing challenges in their lives. We have produced a report for the Splash service in 2023 which can be accessed via our website:

<https://www.communityfirst.org.uk/wp-content/uploads/2024/01/Splash-Annual-Report-2023.pdf>

Building Bridges and Inspire Swindon Programmes

Community First now has three programmes which offer a holistic service that provides personalised support to people with significant barriers and challenges to help them build their independence and move towards education and employment outcomes.

Building Bridges Wiltshire

Support for people aged 16+ in Wiltshire.

The programme supports people aged 16+ (no upper age limit) who want to move towards sustained education or employment goals. If you are under 18, you will need to be Not in Employment, Education or Training (NEET) or at risk of becoming NEET to take part.

Funded by UK Shared Prosperity Fund via Wiltshire Council through to the end of March 2025

Building Bridges Swindon

Support for people aged 18+ in Swindon.

The programme supports people aged 18+ (no upper age limit) who want to move towards sustained education or employment goals.

Funded by The National Lottery Community Fund through to the end of 2025.

Inspire Swindon

Support for people aged 15-18 in Swindon.

We can work with you if you are aged 15-18 and at risk of becoming NEET, are NEET or are engaging with Swindon Youth Justice Service. We can work with you if you are aged 19-25, if you are care experienced or have an EHCP.

Please note all referrals to this service are managed in conjunction with the Swindon Borough Council Education, Employment & Training Team and is funded by the UK Shared Prosperity Fund via Swindon Borough Council through to the end of March 2025.

People can refer themselves to the programme or make a referral on behalf of someone else they are supporting (with their permission), by completing the form at: www.buildingbridgessw.org.uk

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

eeewing@communityfirst.org.uk



Oxenwood Outdoor Education Centre

Activities

2024 season



Adventure activities

Activity	Description	Suitable for/Restrictions
Archery	Individual skills/team competition	All ages
Bushcraft/Survival Skills	Fire, cooking and shelter	All ages (Weather dependant)
Canoeing	Multi person boats. encourages cooperation and teamwork	All ages (younger ages only if boats are rafted together to increase stability). Weather dependant.
Paddle Sports	Multi vessel session; Canoe, Kayak, SUP (Stand Up Paddleboard) try out different types of paddling	Year 4 and above Weather dependant.
Raft Building	Test your team work to build raft to keep you afloat!	Year 4 and above Weather dependant.
Kayaking	Individual skill	Year 4 and above. Weather dependant.
Climbing Wall	Auto belays	Year 1 and above. Weather dependant.
Cycle Skills	Learn to ride or improve your bike handling skills in a simulated environment	Year 3 and above (or based on individual ability)
Mountain Biking	Off road cycling	Year 4 and above (based on ability)
Fencing	Olympic sport of Foil Sword Fencing	All ages
Olympic Style Air Rifle	Target rifle shooting/shooting gallery	All ages

Orienteering / Navigation

Orienteering	Different styles of the sport	All ages
Photo search	Basic orientation	Key stage 1+2 ages
Navigation/Map Reading	Use of map and compass	Year 3 and above
Night Navigation exercises	Hone your skills at night	Year 9 and above
Journeying/Basic Expedition	Navigation and camp skills	Year 5 and above



Walking (Local area)

Fosbury Iron Age Hill Fort Walk (<i>Very Popular</i>)	Iron Age Hill Fort, spectacular scenery, history talk, Celts & Romans Battle Game. (3 miles or 5 1/2 round trip)	Year 3 and above (for younger ages 3-mile option with mini bus to drop off point is available)
Kennet & Avon Canal Walk (<i>Very Popular</i>)	Varied Scenery including the canal and woodland of Bedwyn Brail, other features include Crofton Pumping Station and Wilton Windmill. Nature and history talk and sketching opportunities. (5 1/2-mile circular walk) Guided Tour of Windmill	Year 3 and above
Hangman's Walk	Coombe Gibbet/Walbury Hill - features include dramatic scenery, gibbet and Iron Age Hill Fort, history talk (5 1/2 miles one way)	Year 3 and above
Windmill Walk	Scenic walk to Wilton Windmill includes talks on local nature and history talk and guided tour of Wilton Windmill. (2 1/2 miles)	Year 3 and above
Spooky Alley Walk (Daytime Walk)	From the Centre onto the Downs, looking over the Pewsey Vale, Northern Salisbury Plain and distant views of the Savernake Forest (2 ½ miles circular walk)	Year 1 and above



Walking (Local area) – night / evening walks

Spooky Alley Night Walk (Very Popular)	Brave your fear of the dark and the mud in the infamous “Spooky Alley”. Ghost stories optional. (2 ½ miles circular walk)	Year 3 and above
Evening Nature Walk	Walk through the local countryside and woodland around the village. (1 -2 miles variable)	Reception – year 4

Team building / problem solving activities.

Outdoor Problem Solving	Team Building	Year 3 and above
Indoor Problem Solving	Team Building	Year 3 and above
Shelter Building	Team Building - v/popular	All ages (Weather dependant)

Environmental studies

Mini Beast Hunting	Simple Keys / ID Charts	Key stage 1+2
Stream Survey and Stream Dipping	Simple Keys / ID Charts	Key stage 1+2
Tree Identification	Simple Keys / ID Charts	Key stage 1+2
Bird Identification	Simple Keys / ID Charts	Key stage 1+2

Woodland activities

Shelter Building	Team Building - v/popular	All ages (Weather dependant)
Woodland Art and Sculpture	Using forest materials	Key stage 1+2
Mini Beast Hunting	Simple Keys / ID Charts	Key stage 1+2



Offsite activities

Mountain day ¹	Summitting the highest point in the Brecon Beacons - Pen-Y-Fan	Year 5 and above
Mountain day	Summitting the highest point in the Black Mountains – Waun Fach	Year 5 and above
Outdoor rock climbing	Climbing and belaying at the fantastic Burrington coombe in North Somerset	Year 5 and above



Corporate groups / staff days out / activities

Team building away from the office to ensure a high performing group and achieve enjoyment whilst doing it!

Mountain day	Summitting the highest point in the Brecon Beacons - Pen-Y-Fan	Adult
Mountain day	Summitting the highest point in the Black Mountains – Waun Fach	Adult
Outdoor rock climbing	Climbing and belaying at the fantastic Burrington coombe in North Somerset	Adult
SERE	Survival, Evasion, Resistance and Escape 3-to-4-day survival course being taught the essentials of shelter building, fire construction, water purification, navigation and more, culminating in a final assessment phase whilst being pursued by a live hunter force by foot, vehicle, and air!	Adult

¹ Mountain days for minors are restricted to smaller groups – please call for information.

Curriculum enrichment days – History/literacy/drama

Need help with a history topic? Oxenwood can help. We bring history to life with our historical themed enrichment days, where we meet our ancestors close up, and through a range of interactive and action oriented workshops. We cover most periods, from our Stone Age ancestors to the present day. Days we have organised for schools include:

Era	Includes
Stone Age Man	Hunter gatherers, the mobile “supermarket” and the birth of Farming
Celts and Ancient Britons	Druids, rebellion, and hillforts
Romans	The Army, invasion, and daily life
King Arthur	The legend and the hero from history
Angles and Saxons	Rune swords, riddles, and the forging of England
Beowulf	Heroes and monsters
Alfred the Great	Burnt cakes, heroic battles, and strong rule.
The Vikings	Long ships, raiding and invading!
1066	The Year of Battles; the defeat of the Vikings and the coming of the Normans; Stamford Bridge and Hastings
Knights and Castles	Squires, jousts, and fair and fierce maidens
Tudors	A King, Queens, the executioner’s axe, and the age of exploration
Pirates	Cutlasses, buried treasure and skulls and crossbones
Wiltshire in the Civil War	Waller and Hopton ... gunpowder and sieges
1666 – The Great Fire	A king, a diary, a war, and disaster
1914 – Lord Kitchener’s new army	Enlistment, basic training, and the frontline.
WW2 – The Home Front	Experience what life was like in wartime Britain, join the home guard, do your bit for the war effort.



First aid training courses

On Site Training²

Delivered on site at Oxenwood Outdoor Education Centre, Marlborough SN8 3NQ.

Course Name	Time
Activity First Aid - FAA Level 3 Award	2 day
Annual Refresher for First Aiders	Half day
Appointed Person	2 hour
Basic Life Support - FAA Level 2	3 hours
Emergency First Aid at Work - FAA Level 3 Award	1 day
First Aid at Work Re-qualification - FAA Level 3	2 day
First Aid at Work - FAA Level 3	3 day
First Aid for Mental Health - FAA Level 2 Award	1 day
First Aid for Mental Health Awareness - FAA Level 1 Award	4 hours
First Aid for Mental Health Supervising - FAA Level 3 Award	2 day
First Aid for <u>Youth</u> Mental Health - FAA Level 2 Award	1 day
First Aiders for Mental Health Annual Refresher	Half day
Paediatric Emergency First Aid - FAA Level 3	1 day
Paediatric First Aid - FAA Level 3	2 day

Contact information:

If you need to contact us before or after your visit, you should email:

Enquiries@Oxenwoodcentre.com or call 01380 732806.

² Accommodation and meals can be offered during multi-day courses

Vibrant Communities
Brighter Futures

COMMUNITY
FIRST

Patron: Her Majesty The Queen

President: HM Lord-Lieutenant of Wiltshire, Mrs Sarah Troughton

Community First Trustee Information Pack



Details

Deadline for applications:	1st March 2024
Appointment Length:	Initial co-option, followed by a 3-year term and up to 2 consecutive terms
Time Commitment:	Approximately 10-20 days a year
Remuneration:	This is an unpaid, voluntary role. Travel expenses are paid

Introduction

Community First is a leading charity at the heart of communities in Wiltshire and Swindon, our work has a real and lasting impact on the lives of people across the county and the need for our service has never been greater.

We have exciting opportunities for two new Trustees to join our Board and help us support growth, innovation and development.

We are committed to equal opportunities and we looking for Trustees with a variety of different skills, life experience and backgrounds. We are particularly interested in applications from people with business or Voluntary, Community and Social Enterprise (VCSE) sector experience.

We have created this information pack as a guide to our work and the role Trustees play in our charity.



About Us

Community First is a registered charity (288117) based in Devizes and a member of Action with Communities in Rural England (ACRE).

Brighter Futures

Community First works tirelessly to help people overcome challenges in their lives and we are passionate about brighter futures for the diverse range of people who live in the communities we serve. We support young people through our national award-winning 'youth arm' Youth Action Wiltshire, including Wiltshire Young Carers Service, Splash, Project Inspire and youth club support. Many of our activities for young people take place at our dedicated outdoor education centres at Oxenwood and Linkenholt.

As the managing partner for the Building Bridges and Inspire Swindon programmes, Community First is leading a partnership of organisations in Swindon and Wiltshire, who are working together to help people overcome their barriers to employment and education. The programmes are funded by the UK Shared Prosperity Fund and The National Lottery Community Fund.

Vibrant Communities

We are passionate about helping people work together to identify and find solutions to things that matter to them. From championing local grassroots causes to managing multi-million-pound projects, we are proud to support people and places in the vibrant communities we have served for over 50 years.

We support communities across Wiltshire and Swindon

through advisory services for village halls and local councils. We envisage, create and manage projects to support people and places including community transport schemes, community led housing and community organising. Alongside our community development and engagement programmes, we also work with local landfill operators to distribute grant funding for community projects through the Landfill Communities Fund.

Inspiring Ideas

We are a champion for local enterprise and we love fresh ideas that make local communities better places to live and work. We think outside the box to develop new ideas through consultancy, trading and creative services. This includes Community Insurance and Minibus Driver Awareness (MiDAS) training.

Find Us Online

Our website:

www.communityfirst.org.uk

Social media:

X: @CommFirstWilts

Facebook: @CommunityFirstWiltshire

Instagram: @CommunityFirstWiltshire

LinkedIn: uk.linkedin.com/company/community-first



The Role

We're looking for leaders with vision and a passion for communities.

Trustees play a very important role at Community First. Decisions made by the Board of Trustees help set the direction of our charity, play essential role in decision-making and have a major influence on the success of our work.

Becoming a trustee is a fantastic way to support local communities and assist them in developing

and maximising the opportunities available to them. Trustees are responsible for the overall governance and strategic direction for Community First and for developing the organisation's aims, objectives and goals in accordance with governing documents as well as financial, legal and regulatory guidelines.

You can find out more about the roles and responsibilities of Trustees on the gov.uk website guide called: [The Essential Trustee](#).

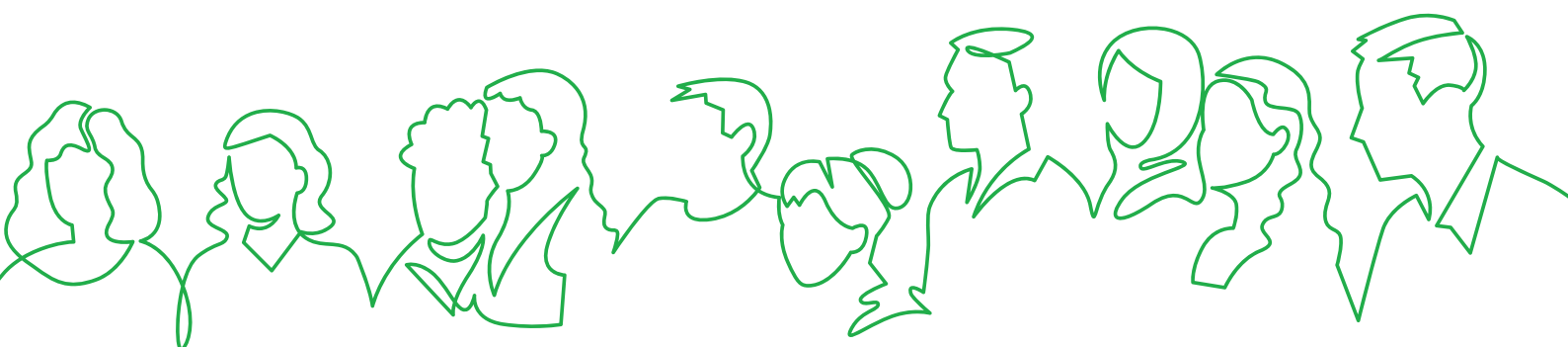
Role Specification

Community First Trustees have the following responsibilities:

- ✓ To ensure we comply with our governing document, charity law, company law and any other relevant legislation or regulations.
- ✓ To ensure we pursue the objectives outlined in our governing documents.
- ✓ To ensure that we apply our resources only in pursuance of our objectives and do not expend funds on activities which are not included, no matter how worthwhile or charitable these objectives may be.
- ✓ To contribute actively to the Board of Trustees' role in supporting the CEO and Leadership team to set the strategic direction, agree overall policy, defining goals and monitoring targets.

- ✓ To monitor and evaluate our performance against agreed objectives.
- ✓ To safeguard and uphold the good name and values of Community First.
- ✓ To ensure the effective and efficient administration of our charity and to ensure financial stability.
- ✓ To protect the property of our charity and to ensure proper investment of funds.
- ✓ To appoint a Chief Executive Officer and monitor performance and reward.

In addition to the above statutory duties, each Trustee will have strategic oversight of activities appropriate to their interests, skills, knowledge and experience.



Person Specification

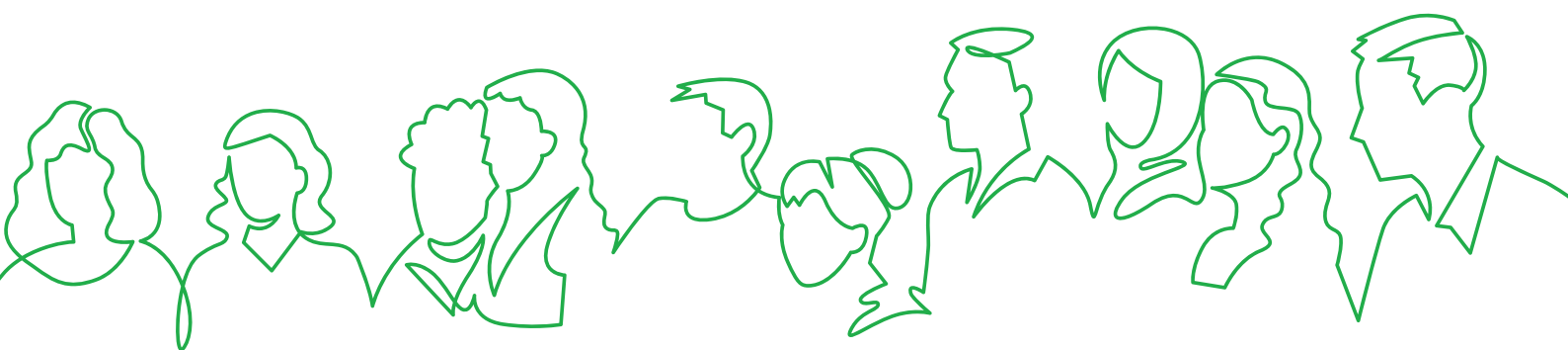
Essential

- ✓ A commitment to the organisation
- ✓ A willingness to devote the necessary time and effort
- ✓ Strategic vision
- ✓ Good, independent judgement
- ✓ An ability to think creatively
- ✓ A willingness to speak their mind
- ✓ An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship
- ✓ An ability to work effectively as a member of a team
- ✓ A commitment to Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Desirable

As part of our Trustee recruitment process, we would particularly welcome applications from people with experience of:

- Business
- The Voluntary, Community and Social Enterprise (VCSE) sector
- Fundraising



Terms of Appointment

Appointment Length

We understand that becoming a Trustee is a big responsibility and we want to ensure Trustees feel supported and have time to grow into their roles and to reflect on whether the organisation meets their expectations.

New Trustees are initially co-opted and following the initial co-option, Trustees can then be elected at the next AGM to serve a 3 year term. They can be re-elected for two further 3 year terms.

Time commitment

Trustees are expected to attend a minimum of 4 out of 6 Trustee meetings which are held annually as well as the Annual General Meeting (AGM) which is usually held in the Autumn.

In addition, Trustees are expected to devote time outside meetings in preparation for Board and other related meetings.

Payments to Trustees

This is an unpaid, voluntary role. Trustees may claim expenses for travel, childcare while at Board meetings or support needed due to a disability.

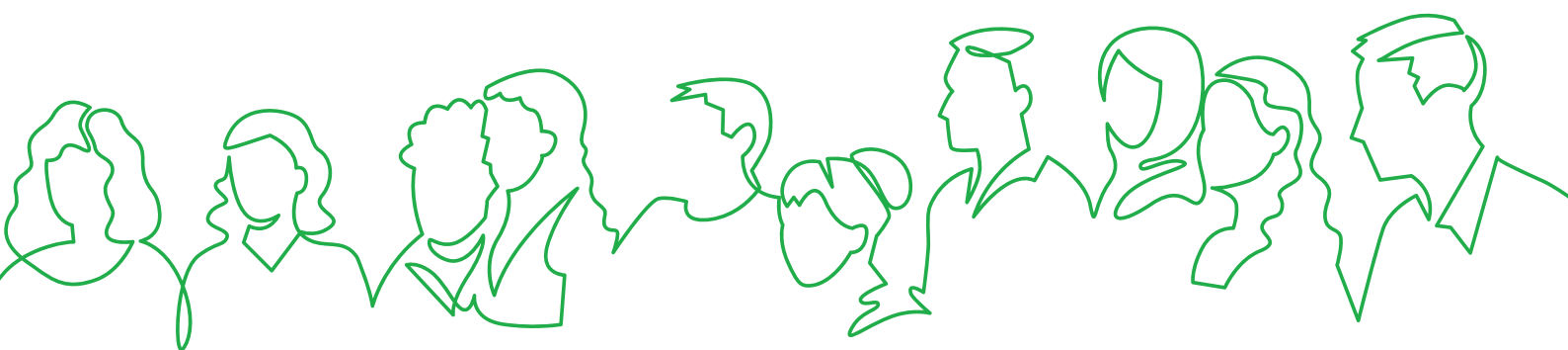
How to Apply

To apply for a Trustee role, please send a short statement and CV addressing the person specification (on page 5) to Nicky Theobald.

Email: ntheobald@communityfirst.org.uk.

The deadline for applications is 1st March 2024.

Interviews will take place at the Community First office in Devizes or by video call. We intend to interview prospective candidates in April 2024. The interview also offers an opportunity for prospective Trustees to ask questions, discuss their views on joining our Board and how their role could reflect their interests and experience.



Vibrant Communities Brighter Futures

COMMUNITY
FIRST

Patron: Her Majesty The Queen

President: HM Lord-Lieutenant for Wiltshire, Mrs Sarah Troughton

Community First Trustee Information Pack

Contact Us:

Community First
Unit C2, Beacon Business Centre
Hopton Park, Devizes
SN10 2EY

01380 722475

enquiries@communityfirst.org.uk

Find us Online:

Our website:

www.communityfirst.org.uk

Social media:

Facebook: @CommunityFirstWiltshire

X: @CommFirstWilts

Instagram: @CommunityFirstWiltshire

LinkedIn: uk.linkedin.com/company/community-first



Update for Wiltshire Area Boards

January 2024

Improving cancer early diagnosis and survival in BSW

The NHS is working hard to save thousands more lives each year by dramatically improving how cancer is diagnosed and treated and there is some great work going on here at BSW ICB to help improve support for people with cancer.

One of the two national ambitions for cancer is to ensure more of those people who are found to have cancer, are diagnosed and treated while it is at an earlier stage, as this means that treatment is often less complex, more successful and people live longer after treatment and with fewer long-term effects. Across BSW we have been doing a lot of work to help deliver this national ambition, including the following initiatives.

Primary Care cancer projects

For several years GPs and staff working in primary care have been supported to design and deliver local bespoke cancer programmes to best meet the needs they know exist within the populations they support. These typically focus on work to improve early diagnosis of cancer by encouraging people to attend when invited for bowel, breast or cervical cancer screening; or to see their GP if they have concerning symptoms that might be a sign of cancer.

Where possible, many of these programmes have a focus on addressing the health inequalities that exist in our communities, which is important as access to care and uptake of screening is lower for certain more disadvantaged groups than other groups. Examples of successful recent projects include

- Cancer roadshows
- Contacting those who have not responded to screening invites
- Language-specific promotional activities, information and leaflets for particular groups targeting Nepali, Polish and Moroccan populations
- Additional cervical screening sessions outside of normal hours and pop-up cervical screening sessions to better meet the needs of some populations
- Creating and distributing easy-read information explaining cancer screening for people with learning disabilities
- Community outreach to people with learning disabilities to explain the reasons for, and benefits of, cancer screening.

Targeted lung health checks

Across Swindon, parts of Bath and, shortly, Trowbridge and parts of Salisbury, targeted lung health checks (TLHC) are being offered to current and ex-smokers aged 55-74. The aim is to identify and treat people with lung cancer even though they may have no obvious symptoms. People diagnosed with lung cancer at the earliest stage are nearly 20 times more likely to survive for five years than those whose cancer is caught late. Where the lung health check identifies a potential high risk of lung cancer, people are invited to attend a scan to investigate further.

New resources to support patients, carers, families and health and care professionals with hospital discharge

New leaflets, videos and information resources have been developed to help provide extra support for patients, families and carers during their discharge from hospital and throughout their onward care journey.

The resources, which also provide information and support for health and care professionals looking after patients, support a new programme of work called [Caring Steps Together](#) which has been established to improve the wider understanding around what can sometimes be the confusing process of leaving hospital and accessing follow-up care.

Offering help to region's military families

The NHS in Bath and North East Somerset, Swindon and Wiltshire is offering military families in the region dedicated help and support to navigate any issues and queries they may have which relate to local health and care.

Military personnel and their loved ones can now contact the local NHS directly to receive personalised advice and guidance on any matter that is making accessing local services a challenge.

A high number of military families are currently based in the region, particularly in parts of rural Wiltshire, with many having moved from elsewhere in the country.

To ensure these people can continue to access care seamlessly and with the same ease as others living in the region, the local NHS has signed up to OpCommunity.

This national initiative involves creating a single point of local contact, which military families can call upon in times of need, such as when medical records may not have been transferred from a previous provider.

By being part of OpCommunity, we are giving families a direct route into the heart of the local NHS, where they can find answers to all their questions, directions to the right services and help for issues that are creating a barrier to care.

Families can access this new support service in a number of different ways, either by telephone or email, or by filling in the form on the ICB website, which will then generate a callback. Emails should be sent to bswicb.afspoc@nhs.net.

Home First Project

The Home First Services project was set up to explore the current Home First pathway (Pathway 1 services funded by the Better Care Fund) within Wiltshire and to propose potential changes and service developments that could be put in place to improve efficiency and patient flow through this pathway. This is to be done whilst maintaining or improving service outcomes. This is a partnership project, with stakeholders from the ICB, Wiltshire Health & Care and Wiltshire Council among others all involved and working together.

So far the project has:

- Fully analysed our capacity and demand for the Home First service and considered the needs of our changing population
- Developed and proposed a model of best practices related to hospital discharge, taking into account national and local guidance
- Developed and proposed a new model for discharge
- Completed comprehensive staff engagement aimed at sense checking and developing the proposed model
- Proposed and is now implementing a pathway 1 patient categorisation framework that will allow the teams to better tailor care to the needs of patients
- Recruited (via Wiltshire Council) a Home First Services Manager to oversee Home First Services
- Developed and launched patient and staff communication resources around the discharge process - [Caring Steps Together](#)

Next Steps are:

- Developing KPI reporting functionality so we can understand our performance
- Further progress towards a model of integrated care and interdisciplinary working
- Establish if there are any other innovations (including technology) that will further support and improve the service we offer to people living in Wiltshire



FACT Family Help Programme

Update November 2023

Background

In early 2023, the Wiltshire Families and Children's Transformation (FACT) Partnership launched its Family Help project to enhance the local arrangements for the delivery of early intervention and prevention services for children, young people and families.

What do we mean by 'Family Help'?

Wiltshire's multi-agency Family Help arrangements enable children, young people and families to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to identifying any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

We use the term 'Family Help' to stress that the focus is on working with families and to avoid historical confusion associated with the term 'Early Help'.

Autumn Update

Autumn has been a busy time for the partners particularly with the launch of the All Together website and brand as well as progress with commissioning Family Hubs.

We hope you find the updates below helpful, please do contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

Branding

With input from local families, FACT partners have collaborated to create a cohesive brand for Family Help following feedback from families and professionals that the existing system was hard to navigate and appeared relatively confusing, fragmented, and disjointed. This new umbrella brand, called All Together, covers all services providing early intervention and prevention, communicating to families, schools, and other relevant organisations that these services and organisations are working in tandem to deliver a more collective and connected system across the County.



Online Platform

Feedback from families and professionals also informed the partnership that finding information about and getting in touch with Early Help services was not easy.

The All Together platform hosted on Wessex Community Action's Wiltshire Together website has been launched alongside the wider branding activity and this will enable families and practitioners/organisations to easily find out about the Family Help Offer in Wiltshire.

The webpages can be accessed via [All Together - Wiltshire Together](https://wiltshiretogether.org.uk/AllTogether) or <https://wiltshiretogether.org.uk/AllTogether>

Family Hubs

We are developing Family Hubs to respond to the Government 2019 manifesto pledge. Family Hubs are a place-based way of joining up locally in the planning and delivery of services for children and young people aged 0-19 and their parents/carers. This approach will provide families with a single point of access to early support services and will include online/digital presence as well as physical locations to access services.

This initiative is being led by the Council's Commissioning Team with services scheduled to go live across Wiltshire from April '24.

Locality Pilot

A key element of the project is a specific pilot in the Warminster and Westbury area that is seeking to develop, implement and evaluate new ways of working in the context of early intervention and prevention for children, young people and families.

The two new Family Help Champions and Early Intervention Family Mental Health Champion posts are now fully embedded and working intensively with a number of local families to address specific issues with supervision from the Pilot Area Co-ordinator.

Other key developments in the pilot area include:

- Introduction of drop-ins for families at a number of schools, early years settings and other venues enabling them to easily access support and advice on a wide range of topics

- Delivery of 'Picnic on the Pitch' Summer holiday activities programme

- Development of responses to the agreed local priority issues:

 - Emotional well-being

 - Support for parents

 - Impact of the cost of living crisis



Development and delivery of group work activity focussed on specific issues including helping parents cope with challenging behaviour, working with children with autism and wider parenting support strategies

Piloting of Restorative Approaches in a number of schools

An interim evaluation will be produced by Oxford Brookes University during the early part of 2024 and shared in our next update.

Workforce Development

The project is also developing a Family Help workforce development offer building on the existing SVPP-led training activity to ensure that we have a system-wide approach to training and development that will be accessible to those working in schools, settings, VCS groups and the wider group of partner agencies.

The framework will set out a series of aligned modules based around Relational Practice that will build on the existing Five to Thrive training that has been extensively rolled out across the system and led by Public Health. The offer is under development but will initially include training on:

- Trauma informed practice
- Understanding adolescence
- Making Every Contact Count (MECC)
- Motivational Interviewing
- Emotion Coaching

The workforce development offer will be available to all agencies that deliver Family Help in Wiltshire via the SVPP website.

Outcomes Framework

FACT partners have contributed to and agreed a system-wide framework that will enable the partnership to monitor a range of short, medium and long term indicators to enable a shared understanding of needs and impact related to early intervention and prevention activity.

The indicators combine quantitative measures alongside qualitative measures and process indicators thus providing a balanced scorecard that aligns with the strategic vision for Family Help in Wiltshire and its three key strands:

- Health – child development, physical health, mental health and emotional well-being
- Wealth – education, employment, finance, home
- Wellbeing – safety, inclusive communities, positive relationships

Please contact fact@wiltshire.gov.uk if you'd like to find out more or get involved.

ARCHAEOLOGY SERVICE

WELCOME TO WILTSHIRE COUNCIL ARCHAEOLOGY SERVICE'S FIRST ANNUAL NEWSLETTER

The Archaeology Service identifies, records and protects the archaeology of all of Wiltshire, including Swindon wshc.org.uk. We provide archaeological advice mostly through the planning system, but also to landowners, universities, local groups and societies, and to the public. We also seek to inform on and promote the archaeology of the County. Our newsletter therefore aims to provide accessible and readable information about the work of the Service and some of the more notable archaeological and historical discoveries within the County in the last 18 months or so. There is also an annual Archaeology in Wiltshire conference in the spring. Keep an eye on the Wiltshire Museum's website for further details.

In this edition we have included recent archaeological projects in the County and within Swindon Borough Council that have resulted from our advice and guidance, as well as information about our Historic Environment Record, the Wiltshire Buildings Record, the Stonehenge and Avebury World Heritage Site Co-ordination Unit and the work of Wiltshire's Finds Liaison Officer.

Our team is based in the Wiltshire and Swindon History Centre in Chippenham. This state-of-the-art, purpose-built, records office was opened in 2007 and cost £11 million, but it has brought together the archives service, local studies library, conservation and museums advisory service, archaeology and Wiltshire Buildings Record under one, modernist, roof.

The Archaeology Service holds thousands of archaeological reports, aerial photographs and other records, all of which may be accessed by prior appointment. Just email us in advance at archaeology@wiltshire.gov.uk
We hope you enjoy our newsletter.

Archaeology Service
Wiltshire and Swindon History Centre
Cocklebury Road
Chippenham
Wiltshire SN15 3QN



TOP
The Wiltshire and Swindon History Centre, Chippenham. Home of the Archaeology Service. © Wiltshire Council



LEFT
Some of the Archaeology Service team at Stonehenge. © Wiltshire Council



BOTTOM
The fine farmhouse at 41 Green Road, Swindon. © Wiltshire Buildings Record

'SEEING THE MONUMENTS FOR THE TREES' – A PROJECT TO CLEAR VEGETATION FROM THREE OF WILTSHIRE'S ANCIENT MONUMENTS.



TOP: Cam's Hill ringwork before clearance looking towards Malmesbury. © Aerial-Cam. Reproduced with kind permission.

BOTTOM: Cam's Hill ringwork after clearance. © Aerial-Cam. Reproduced with kind permission.

Wiltshire has some of England's most important and well-known ancient monuments. Many are designated as Scheduled Monuments, meaning they are legally protected due to their historical and archaeological importance. However, sometimes they can be harmed by natural processes such as tree and scrub growth, and burrowing animals, which can damage important buried archaeological remains and hide our history from view.

Last winter a community project, funded by Historic England, was organised by the Archaeology Service to remove the scrub over three of Wiltshire's ancient monuments. The first monument was an Early Bronze Age (1,800 – 1,500 BC) disc barrow, a rare monument type, on Burderop Down, near Chiseldon, Swindon. Large hawthorn bushes were removed from the monument so that it can now be seen in all its glory.

The second monument was a ringwork at Cam's Hill which is thought to be one of several siegeworks around the town of Malmesbury during the 'Anarchy' period, when Stephen and Matilda contested the succession to Henry I in the 12th-century. The monument has a 1.5m deep and 4m wide external ditch and a distinctive horseshoe shaped internal bank, 18m wide and around 1.8m high. It has never been excavated, although it bears close similarity to other monuments of this period in the south of England. Vegetation was cleared by volunteers in January and March 2023 and so the monument is now far more visible to those passing by on the adjacent public footpath. It is now hoped that livestock will graze the monument and deter re-growth.

The third monument was a group of four medieval lynchets at Southmill Hill, Amesbury, which survive remarkably well and are prominent features on the periphery of Amesbury. The lynchets are medieval in date and result from deliberate terracing of the steep hillslope for cultivation. The monument has been in steady decline for several decades due to unchecked scrub and tree growth, so over two days in February, volunteers, including the local scout group, cleared the scrub from one of the lynchets. It is hoped that the clearance work will recommence in autumn 2023.

The project was a great success and achieved what it set to do. As well as removing the risk of damage to these monuments from unruly scrub, all three monuments are now significantly more visible to those using public footpaths and other public rights of way. Thirty-eight volunteers participated in the project, and they all enjoyed the experience. The Archaeology Service therefore hopes to identify further monuments for clearance in the next few years...so if you would like to volunteer, we would love to hear from you!

If you are interested in volunteering, please contact the Archaeology Service at archaeology@wiltshire.gov.uk

BELOW: Volunteers at Southmill Hill, Amesbury. © Wiltshire Council.



THE EARLY HISTORY OF THE MARKET TOWN OF CALNE IS REVEALED.

Wiltshire is blessed with many historic towns and Calne is a particularly interesting example, lying on the A4, a major route to the west country before the M4 was built. The town was probably best known until the late 20th-century as the home of Harris' bacon factory which dominated the centre of the town until it was demolished in the mid-1980s. Documentary sources indicate that the town probably had Saxon origins and was a borough by the time of the Domesday Book in the 11th-century. It was an established town by the medieval period.

Archaeological evidence for the origins and historic development of the town has proved to be elusive, partly because there have been few opportunities for larger-scale archaeological investigations within the town. The demolition and redevelopment of Harris's bacon factory in the 1980s was not accompanied by any archaeological investigation, despite its location in the heart of the town.

The proposed redevelopment of a parcel of land to the rear of the Nos 8 – 13 High Street therefore provided just that opportunity. Exploratory archaeological investigation in 2016 demonstrated that medieval remains survived on the site and a detailed archaeological excavation was undertaken late in 2021 by Worcestershire Archaeology on behalf of Churchill Retirement Living.

The excavation identified a large Late Saxon (9th – 10th-century) boundary ditch, along with some lesser ditches. These are notable discoveries as it was presumed that the focus of the Saxon settlement lay around the Church of St Mary. Probably in the 11th-century, the boundaries within the site were re-aligned with the laying out of burgage plots for the medieval town, running back from the High Street. The site lay too far to the rear of the High Street to reveal the properties that the burgage plots served, but these back plots did reveal rubbish pits filled with medieval waste material. This included sherds of medieval pottery dating from the 11th- to the 15th-century and probably all locally made at kilns in Minety, Lacock and Crockerton. A notable find was a lead seal matrix, used for sealing important documents, probably reflecting the commercial use of the properties on the High Street. The remains of a lime kiln were also revealed and probably served in the construction of stone properties on the High Street.

The site was remodelled again in the 17th- and 18th-century as the fortunes of the town improved, largely based on the weaving industry, until the town became synonymous with pork and bacon with the opening of the Harris factories in the 19th- and 20th -centuries.



TOP RIGHT: Harris' bacon factory, Calne in 1924. © Historic England.

RIGHT: General view of the excavation at 8 – 13 High Street. © Worcestershire Archaeology, reproduced with kind permission.

ABOVE: The medieval lime kiln under excavation. © Worcestershire Archaeology, reproduced with kind permission.

With every historic building, the same question comes up at the end, how do you date it? When Wiltshire Buildings Record started in 1979 there was little to go on. The few books about vernacular architecture covered buildings in other parts of the country. We had help from the Salisbury office of the Royal Commission on Historical Monuments but apart from emergencies they were recording only in the south-east of Wiltshire and buildings there had different characteristics from the north and west of the County. Since then, studies of vernacular architecture have increased enormously, especially, since 2009, with the assistance of tree-ring dating or dendrochronology.

The Wiltshire Dendrochronological Project started through funding provided by English Heritage (now Historic England) to train someone in the work. There were existing projects in Hampshire and Somerset which were well advanced, and Wiltshire was known to have similarly early buildings worth sampling. We already had a list of suitable medieval buildings and the project aimed to concentrate on base cruck, cruck and other early carpentry methods. This was Phase 1 of the project and we have now reached Phase 5 thanks to funding from various sources.

The results have been interesting. Overall, they have confirmed the dates we had assigned based on stylistic and documentary grounds. But they have often narrowed them down and highlighted the significance of small changes of carpentry method. There have been disappointments where the timber turned out to be elm rather than oak or came from fast-grown oak trees with a small number of wide rings which could not be matched with the master sequence.



Two former farmhouses in the Swindon area, both cruck-built, illustrate the highs and lows of the outcomes. Studley Grange Farm, Lydiard Tregoze, was brought to our attention in 2021 in a derelict state. Three of our members had a look at it and reported finding a cruck truss despite its listing as late 18th-century. As a threatened building we gave it priority. Robert Howard and Alison Arnold from the Nottingham Lab gamely tackled it for us bringing a generator to power their drills. Sadly, the oak timbers of the crucks were quick grown though dates were provided for the addition of a dairy wing in 1606 and a re-used collar of 1559-84 looked likely to come from the initial ceiling of the open hall. There is documentary evidence that the farm was a grange of Stanley Abbey at Bremhill and it was first mentioned in 1460. Robert and Alison had managed to get into the roof on the far side of the cruck truss and their photo of the joint at the apex suggests construction in the 15th-century is likely.

No. 41 Green Road, Stratton St. Margaret, was a reserve building on the day that Studley Grange was sampled so for that reason it was high on the list for future sampling. This former farmhouse had been visited briefly by our Principal Buildings Historian, Dorothy Treasure. We were not very hopeful of a good result as crucks in the Swindon area have proved before to be of elm or quick-grown oak. To our (and the owner's) amazement the lower parts of two cruck trusses dated from 1271-1296. They had been used again in a wider building with new upper parts and purlins etc in 1339-1355. This is a star building, quite exceptional, and shows just how valuable tree-ring dating can be.



The Wiltshire and Swindon Historic Environment Record (HER) consists of a database with integrated digital mapping that holds information on all the currently known archaeological and historical monuments for the County – a fantastic resource. It contains records of over 50,000 monuments, including earthworks, finds spots, and historic buildings, and contains information about all types of archaeological investigations, as well as various sources such as aerial photographs.

To give a taste of what the HER holds, this article explores some of the notable records for the town of Corsham. Starting in the centre of the town at The Corsham School, aerial photographs of 1946 show the current School playing fields under allotments (HER record MWI74074), created as part of the 'Digging for Victory' campaign introduced in 1940. To the west of the School is Hatton Way, named after Sir Christopher Hatton, a favourite courtier of Elizabeth I. Sir Christopher, when expressing devotion for his queen, always signed his letters with a hat drawn over the word 'on'. Hatton spent about four years at Corsham House (MWI34260), now Corsham Court, a Grade I listed Elizabethan country house. Unfortunately, financial problems caused him to sell up!

Halfway down Hatton Way is the site of Purleigh Barn (MWI65896), a demolished 19th-century outfarm of regular courtyard plan. The farmstead and all its historic buildings have been lost. The Wiltshire and Swindon Farmsteads and Landscapes Project Report summarises the results of mapping the historic character and survival of more than 4,000 farmsteads and 2,700 outfarms and field barns in Wiltshire, all mapped onto the HER. Knowledge and protection of the surviving historic farmsteads is essential if they are to be retained as a distinctive part of the rural landscape of the County.

Another notable Corsham building is the 'Pepper Pot', a Grade II listed toll house (MWI34400) on the A4 Bath Road. This pretty building was also once a sweet shop and is now a summerhouse. To the north of the A4 Bath Road, exploratory archaeological investigation in 2016 found a Neolithic (4,000 – 2,000 BC) pit (MWI76326), containing fragments of pottery. The field also contains evidence of ponds but the most exciting feature here lies underground. This is the former stone quarrying tunnel which probably ran from Hartham Park Quarry, sometimes known as the Pickwick Quarry. Bath Stone, a warm, honey-coloured limestone, has been desirable since Roman times and Brunel's cutting of the Box Railway Tunnel, close to Corsham, revealed a rich seam of high-quality stone. The Corsham mines were extensively worked with miles of tunnels, chambers, and air shafts, and became the ideal underground storage location for the War Office during the Second World War and of further use during the Cold War (MWI31707). One of the ventilation shafts for the tunnels can still be seen above ground. So why not explore our HER for the area around where you live in Wiltshire. Visit our [website](#) or contact us at archaeology@wiltshire.gov.uk for more information.



TOP RIGHT: The derelict Studley Grange farmhouse, Lydiard Tregoze. © Wiltshire Buildings Record.



TOP LEFT: Cruck visible on the landing of Studley Grange farmhouse. © Wiltshire Buildings Record.

LEFT: Joint where 14th-century upper timbers cap a 13th-century cruck, all smoke-blackened, at 41 Green Road, Swindon. © Wiltshire Buildings Record.



TOP RIGHT: Corsham Court. Image reproduced by kind permission of the Wiltshire and Swindon History Centre.

LEFT: The Grade II listed 'Pepper Pot', an 18th-century toll house. © Wiltshire Council.

RIGHT: A ventilation shaft serving the underground Pickwick Quarry. © Wiltshire Council.

AN IMPORTANT BRONZE AGE BURIAL GROUND AT NETHERHAMPTON ROAD, SALISBURY



Aerial photography has shown that several ring ditches exist in a short stretch of the Nadder Valley between Harnham and Netherhampton. Some 35 ring ditches have been identified, and more are sure to exist, located both on the valley floor, as well as the valley slopes. Their mounds have long since been denuded, but what survives still retains valuable archaeological information about the practice of burial in the earlier Bronze Age (2,200 – 1,500 BC).

Proposed residential development immediately west of West Harnham has provided the opportunity to investigate archaeologically several of these barrows and Cotswold Archaeology and Museum of London Archaeology (MOLA) have been doing just that over the winter of 2022 and into early 2023.

MOLA excavated a double ring-ditch and a second adjoining ring-ditch. Interestingly these monuments were located on the floor of the Nadder Valley. In the heavy winter rain, the barrow got close to being flooded but it seemed to occupy, probably intentionally, a slight gravel rise so that it stayed just above the flood level. The excavations revealed large graves in the centre of each ring-ditch, both of which contained the skeleton of an individual. The graves were of considerable size, far larger than was needed to bury the one individual. Samples from the fill of the grave may tell us if there was a reason for that and if there was other material buried in the grave that has not survived to the present day, such as wood or organic material.



However, one of the burials was accompanied by a very fine pottery vessel, a highly decorated Beaker. These vessels are attributed to a migrant population that arrived in Britain around 4,500 years ago bringing with them new burial practices and these distinctive pottery vessels. It is hoped that this particularly fine example will go on display in Salisbury Museum.

Meanwhile on the opposite side of the Netherhampton Road, Cotswold Archaeology on behalf of their client, Vistry Group, has been excavating a group of five ring-ditches or barrows that form a barrow cemetery just at the base of the valley side. The barrows are marked by their different size, the width and depth of the ring-ditches, and the presence or absence of graves within or adjacent to the barrows. One grave within one of the barrows contained a fine and rare food vessel with a small handle, while one grave just outside of one barrow contained five individuals, an adult and four infants, all very tightly grouped. The implication is that they died in a single catastrophic event and analysis of the human remains will elucidate why they died and

their relationship to each other, as well as to other individuals buried in the other barrows.

Most unexpectedly, the excavation has also revealed an Early Saxon (5th – 7th-century AD) waterhole, as well as a smattering of Saxon pottery. It is not unusual for later Saxon burials to be inserted into or around the mounds of Bronze Age barrows, although at Netherhampton Road, it is not clear why this functional feature should have been placed here. That there were Saxons living nearby is attested by a very famous Saxon inhumation cemetery found in Harnham in the 19th-century. For the time being, the excavations at Netherhampton Road have been concluded. The long process of analysing the results is underway and will result in a publication that will reveal the details of this important excavation.

TOP LEFT: The Bronze Age barrows under excavation south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

BOTTOM LEFT: The central grave and burial from one of the barrows north of Netherhampton Road. © MOLA, reproduced with kind permission.

ABOVE: A double-ditched barrow before excavation south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

MIDDLE LEFT: Beaker vessel grave good from one of the burials north of Netherhampton Road. © MOLA, reproduced with kind permission.

BELOW: The Saxon waterhole with waterlogged timbers south of Netherhampton Road. © Cotswold Archaeology, reproduced with kind permission.

Bronze Age burial mounds or barrows are one of the most common monument types to be found in Wiltshire, which, along with Dorset, probably has some of the densest concentrations of such monuments in the country. Many people will be familiar with the prominent barrow cemeteries set out on the chalk ridges all around Stonehenge which only add to the atmosphere of this most prehistoric of landscapes. Those barrows, with upstanding mounds still surviving, represent only the most visible of this monument type. Many more survive only as ring-ditches, the quarries from which the mounds were constructed, but where the mounds have long since been denuded by ploughing over centuries. Aerial photography and fortuitous discoveries have shown that these barrows, in the form of surviving ring-ditches, were constructed on a wider range of geologies and topographies and not just on the chalk downland.





**A MYSTERY HOLE IN EAST KENNETT:
A PREHISTORIC OR ROMAN OPENING INTO
THE UNDERWORLD?**

The site was of sufficient interest that Professor Josh Pollard of the University of Southampton's Department of Archaeology organised an exploratory excavation of the site in late summer 2022. Much interest centred on discovering the purpose of the feature that had created the mystery hole two years earlier. The excavations stripped an area around the hole and revealed the sarsen stones surrounding the rim and slumped into the pit. At this stage, the only way to find out what lay below the sarsen stones was to carefully lift and remove them. By this stage, interest in the story was such that it attracted the attention of Professor Alice Roberts and the 'Digging for Britain' team, who filmed the lifting of the sarsen stones (Series 10, Episode 4).

Once removed and after some more careful excavation down to a depth of 2m, it became clear that this feature was not in fact a prehistoric burial chamber but a natural sink hole, the upper portions of which had been modified in the Roman period. A sink hole is formed from the natural dissolving of the soluble chalk bedrock, creating a deep fissure or hole in the bedrock. The Romans had erected the sarsens on the inner edge of this natural feature perhaps partly to form a barrier to stop livestock and children from falling into it, but perhaps also to emphasise it, as an opening into the underworld. The project emphasises the uncertainty of archaeology. As Professor Pollard so eloquently put it, it is 'what makes archaeology a vibrant and unpredictable subject!'

In summer 2020 a mysterious hole appeared in a field close to the village of East Kennett, within the Avebury World Heritage Site, and was reported to the Archaeology Service. Being archaeologists, we are always fascinated to explore any such phenomena and so members of our team quickly went to the site and undertook an initial exploration. This found that the hole comprised a substantial pit, roughly circular, around 1m in diameter, and lined by four large blocks of unworked sarsen stone. The feature appeared to have a deliberate void, and was capped by other sarsens, two of which remained in place, while a third appeared to have collapsed into the pit, so revealing the presence of the feature. A flint blade and a rim of Roman greyware were recovered from the collapsed fill but were assumed to be incidental. The initial interpretation was that this was a prehistoric cist or burial chamber. Similar examples of sarsen-capped burials are known from the wider region.

Consequently, Historic England undertook geophysical survey of the site of the 'hole' and its surroundings in 2021 and identified other possible chambered features, along with several ditches belonging to a field or enclosure system, and two possible rectilinear buildings. Along with the possible cist, the possible buildings were of interest as they bore some resemblance to the plans of Early Neolithic houses.



TOP: The mystery hole at East Kennett as it first appeared in 2020. © Wiltshire Council.

LEFT: The sarsen stones after initial excavation by the University of Southampton. © University of Southampton. Reproduced with kind permission.

RIGHT: The 'sink hole' after excavation. © University of Southampton. Reproduced with kind permission.



**SOME FINDS REPORTED TO
WILTSHIRE'S FINDS LIAISON OFFICER**



A notable feature of the Covid-19 pandemic was the increase in the number of people who took up metal-detecting as they sought new interests that could be undertaken individually and outdoors. Everyone taking up the pastime is encouraged to follow the Code of Practice for Responsible Metal Detecting in England and Wales (2017), which sets out the legal requirements as well as more general guidance on accepted best practice [finds.org.uk](https://www.finds.org.uk). There is no doubt that the results of metal detecting have contributed significantly to our knowledge of the heritage of England and Wales. Much of this is due to the work of the Portable Antiquities Scheme (PAS) which was established in the late 1990s. The PAS encourages the reporting of all finds of archaeological objects, whether through metal detecting or not and is not limited to items of precious metal. To date, the PAS has recorded over 1.6 million objects, which has provided an extraordinary insight into the study of archaeological objects and their distribution.

TOP: Late Bronze Age gold penannular ring. Reproduced by kind permission of the Portable Antiquities Scheme.
TOP RIGHT: Blue glass bead dating from anytime between the Iron Age and Late Saxon period. Reproduced by kind permission of the Sussex Archaeological Society.
RIGHT: 17th-century silver cufflink. Reproduced by permission of the Portable Antiquities Scheme.



Locally, the work of the PAS is overseen by Finds Liaison Officers (FLOs) who receive, identify and record archaeological objects, plus deal with Treasure finds from England and Wales. Wiltshire has its own FLO and Sophie Hawke is based at Salisbury Museum and would be very glad to hear from you if you have any objects that you would like identified and reported on (pas@salisbury-museum.org.uk).

These are some typical finds from Wiltshire that have been reported over the last 18 months or so and they show the variety in age, type and material of object that are recorded. This complete gold or gold-plated penannular ring is of Late Bronze Age date (1150-750 BC). The object is oval and about 1.5cm across. The ring is mostly gold in colour, except for a brown band that appears to wrap around it. It is likely that this is the core of the object that has been heavily coated in gold and then filed away to leave the band. The ring's function remains uncertain, although it is likely that they were personal adornments, possibly worn on the ears or nose, rather than being hair-ornaments or items of exchange.

Not all objects reported are of metal. This beautiful, complete, annular, blue glass bead, around 1cm in diameter, dating from the Iron Age to early Medieval period c. 100 BC to AD 750, was found near Alderbury. This last object, found near Wroughton, is a silver cufflink, one element of a pair that would have been linked together. The cufflink, which is around 1.5cm in diameter, has stamped decoration of a pair of hearts side by side with a crown above. Cufflinks were introduced in England in the latter half of the 17th-century and those with this design are considered to have originally been produced to commemorate the marriage of Charles II to Catherine of Braganza in 1662 but continued to be used as a general symbol of love or marriage.





THE REMAINS OF OLD SARUM'S CATHEDRAL FOUND IN NEW SARUM'S CATHEDRAL CLOSE WALL

The Grade I Cathedral Close Wall in Salisbury started to be constructed in the later 13th-century but was not completed until the 15th- or 16th-century. It was built both as a defensive structure but also as a symbol of the status of the clergy and their lordship of the Close. It is known that permission was given in the 14th-century for stone from the Cathedral at Old Sarum to be used in the construction of the Close Wall and carved stone from the Cathedral can be seen on the Exeter Street face of the Close Wall in the form of stylised flowerheads.

The repair in 2022 of a short, leaning section of the Close Wall within the grounds of Bishop Wordsworth School along Exeter Street therefore provided the opportunity to examine its masonry makeup and to identify other masonry that might have been purloined from the old Cathedral at Old Sarum. The repair work was undertaken by the stonemasons of the Salisbury Cathedral Works Department under the watchful eye of Graham Keevil, Salisbury's Cathedral Archaeologist.

The exercise proved to be worthwhile as several pieces of very fine carved masonry were identified, mostly hidden and not visible on the face of the Wall. It also seems likely that even plain ashlar blocks came from the old Cathedral at Old Sarum. It seems odd today that, despite all the effort put into constructing a fine cathedral at Old Sarum, within a hundred years or so it was used as little more than a quarry for the construction of the Close Wall. However, it does add to the historical and archaeological importance of the Close Wall, which is also a strong architectural and aesthetic feature of the Close and the city landscape.



TOP LEFT: Salisbury Cathedral Close Wall under repair. © Wiltshire Council

TOP RIGHT: Carved stone, formerly part of the Cathedral at Old Sarum, built into the Close Wall along Exeter Street. © Wiltshire Council

MIDDLE RIGHT: Carved stone, formerly part of the Cathedral at Old Sarum, built into the Close Wall along Exeter Street. © Wiltshire Council

BOTTOM RIGHT: Carved stonework from Old Sarum Cathedral built into the Close Wall. © Wiltshire Council

Stonehenge, Avebury & Associated Sites were inscribed on the UNESCO World Heritage Site (WHS) List in 1986 and was one of the UK's very first World Heritage Sites. Stonehenge is the most sophisticated prehistoric stone circle in the world, and Avebury is the largest. Both stone circles lie at the heart of prehistoric landscapes containing numerous impressive and amazingly well-preserved ceremonial monuments dating back over 5,000 years to the Neolithic and Bronze Age. Together they form a landscape without parallel.

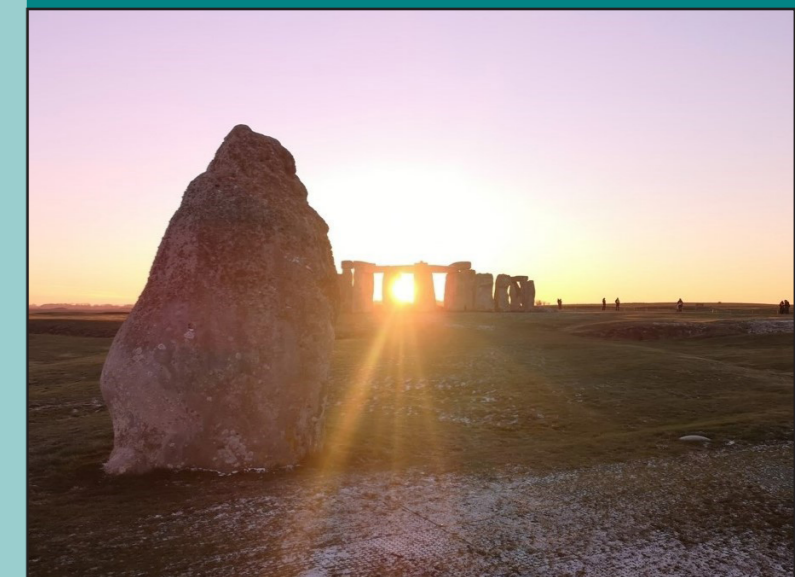
To achieve World Heritage status, sites must define what makes them to be of Outstanding Universal Value, or internationally significant, and how they intend to protect and enhance this. This is achieved through the adoption of a WHS Management Plan. In December 2022 Claire Selman joined the Stonehenge & Avebury WHS Coordination Unit within the Wiltshire Council Archaeology team. The primary aim of the unit is to coordinate the delivery of the Stonehenge and Avebury WHS Management Plan. To do so, Claire works with over 25 partners, including national organisations such as the National Trust and English Heritage, and farmers and communities living within and surrounding the WHS.

Priorities within the [Management Plan](#) cover what may at first seem a surprising span of topics extending beyond archaeology to subjects including woodland management, dark skies preservation and arts projects. Together, the Management Plan's actions work to preserve the site's buried archaeology, relationship with the landscape and accessibility for visitors. No two days within the Coordination Unit are the same from meeting with partners viewing activity on site, to engaging with visitors at local events and organising Partnership Panel and Steering Committee meetings.

Claire recently spent some time exploring the WHS through the range of services available at the Wiltshire & Swindon History Centre, which you can read about in a blog post [here](#). Her discoveries included viewing some of the 1,114 entries on the Historic Environment Record from Stonehenge and Avebury. Each record builds a picture of life across the ages on this site, from Neolithic flint tools to Bronze Age round barrows, Saxon pottery and more.

TOP: Stonehenge with a near Winter Solstice alignment, December 2022. © Wiltshire Council.

RIGHT: Attending Open Farm Sunday on the edge of Avebury WHS, June 2023. © Wiltshire Council.



The opportunity to support the management of these iconic sites has led Claire to discover even more about our County and its heritage, and there's a wealth of monuments to explore beyond the stone circles themselves. To help plan a visit to the World Heritage Site, Claire recommends the walking trails on National Trust's Avebury and Stonehenge Landscape pages and the historical information on English Heritage's Stonehenge pages.

There are currently 33 UK World Heritage Sites, and 1,157 in total globally. The UK's World Heritage Sites demonstrate the breadth of what World Heritage can be, from natural sites like the Lake District to industrial sites such as The Slate Landscape of Northwest Wales and even an entire city, Bath. Discover them all at: [UNESCO World Heritage Centre - World Heritage List](#) To find out more about the Stonehenge, Avebury & Associated Sites World Heritage Sites, visit our [website](#) and follow @StoneAveWHS on Twitter.



PLANES, TRAINS AND AUTOMOBILES – AN IMPORTANT SITE OF SWINDON'S 20TH-CENTURY INDUSTRIAL HERITAGE REVEALS ITS ANCIENT PAST.

In 1985 Honda started work on building their new car plant at South Marston, Swindon, providing a much-needed boost to the local economy and employment. The car plant itself replaced the site of an aircraft factory, first developed in the late 1930s as a 'shadow' aircraft factory, and then as an active manufacturing facility from 1940. South Marston Aerodrome was constructed at this time to serve in the Second World War. Phillips & Powis Aircraft Ltd, Short Brothers, and Vickers-Armstrong-Supermarine all produced aircraft at the site, including the iconic Supermarine Spitfire. Having been considered but been rejected as a possible municipal airport serving Swindon in the 1960s, the airfield came to end when Honda bought the site for their new venture. However, the runway still exists, running through the site, and was used by Honda as a test track. One of the attractions to Honda was the skilled engineer workforce of Swindon arising from its role in the railway industry. However, after 35 years, the Honda factory itself came to an end and the site is now being redeveloped again.

This redevelopment has provided the opportunity to explore the archaeology of the site preceding its 20th-century history. Remarkably, despite two significant phases of development to construct South Marston Airfield and then the Honda works, evidence for Late Iron Age (200 BC – AD 43) and Roman settlement, surrounded by extensive field systems, has come to light, some surviving under the airfield runway! Oxford Archaeology has been undertaking exploratory investigations and more detailed excavation at the site prior to development.

The evidence points to a small rural settlement that lies just off Ermine Street, the Roman road that links the local small town of Durocornovium (Wanborough) with the important regional centre of Corinium (Cirencester). The buildings might have been of slight construction and left little trace but finds of box tile, brick and tegula suggest a significant building lay nearby. A corn drier was found alongside some stone-lined pits, suggesting an area devoted to crop processing. Finds from the settlement include quern stones from grinding corn, whetstones for sharpening tools and two Roman shoes! The excavations are on-going and further discoveries are expected. The results will continue to add to the extraordinary history of this site on the edge of Swindon.



TOP: Newspaper cutting from 1965 about South Marston Airfield. © Swindon Echo, 8 January 1965. Reproduced by kind permission of the Wiltshire and Swindon History Centre, document reference 2753FL.

LEFT: Aerial view of Iron Age and Roman deposits under the runway. © Oxford Archaeology. Reproduced with kind permission.

ABOVE: Excavating an Iron Age feature. © Oxford Archaeology. Reproduced with kind permission.

Area Board Briefing Note

Service:	Cost of Living
Date prepared:	15 November 2023
Further enquiries to:	Will Oulton
Direct contact:	William.oulton@wiltshire.gov.uk

Cost of Living

With overall inflation stabilising, it is welcome news that some cost pressures for the community have reduced, but with other financial pressures remaining on household budgets, it is anticipated that there will be continuing demand for support and advice as the winter draws in.

The Council is continuing to work with partners to deliver interventions that provide advice and support to our communities, including:

- Wiltshire libraries are continuing as warm spaces and will also play a key role in distributing support (e.g. with Warm Packs or free Sim-cards) and advice (e.g. Providing energy advice or signposting to partners).
- We have contacted community providers to update our [interactive guide](#) to help people find key support to combat fuel and food poverty. In addition, we are creating a page on the directory that gives an interactive advent calendar view of provision/ opportunities over the Christmas period.
- Foodbanks and Community Food Providers are invited to apply for funding to support their work. Applications are welcome from 13th November 2023 – 21st January 2024. Organisations can make one application in this funding round. Further information and the application form is appended to this update.
- We have further developed our approach to delivering Household Support Fund, working with a range of services and partners to financially support a range of programmes and initiatives.
- [Our website](#) and media channels offer a range of online support and sign-posting information on topics including council tax/benefits, energy advice and mental health support.
- A dedicated Wiltshire Wellbeing support line to provide advice and guidance, and officers are working with to improve processes to ensure people are directed to right support.
- We continue to engagement with our communities, through activity such as the Boaters Survey, which has had a terrific response so far, and Community Conversations, to understand need.

The DWP will be issuing the second Cost of Living Payment of £300 to those in receipt of Universal Credit, Jobseekers allowance, Employment support allowance, Income support and Pension Credit between 31st October and 19th November 2023.¹

The Council is pleased to say that, following a successful summer programme that saw more than 1,220 young people take part, Wiltshire Council's Holiday Activity and Food programme (FUEL) will be back during the Christmas school holidays. It is funded by the Department for Education and provides children who are eligible for benefits-related free school meals with free access to activity, food and nutritional education during school holidays. Eligible families will be able to sign up later in the year and details will be promoted through all schools in Wiltshire in due course. More information about FUEL can be found at www.wiltshire.gov.uk/fuel-programme.

Warm and Safer Wiltshire

Warm & Safe Wiltshire, provided by the council in partnership with Swindon Borough Council and the Centre for Sustainable Energy, is a service to help residents live in warmer, safer and healthier homes. It provides in-depth telephone, home visit and outreach support to people and communities covering a wide package of support: including energy bills, energy saving tips, energy saving vouchers, and funding for heating and insulation improvements in their homes. More information is available at [Warm and Safe Wiltshire advice service](#)

This year, in particular, we are offering grants for broken heating systems and have extensive voucher offer to help with heating and food vouchers. Attached to this briefing is poster for the public highlighting the scheme

Also attached is a leaflet for frontline workers which details training available to frontline workers, which can also be taken up by third sector.

To help different communities access support, we have two Warm and Safe Community case workers covering the North and South of the county providing support to the third sector, home visits and in depth case work. The focus here will be on the 20% most deprived across Wiltshire, Travelling and Boating Communities, and the Military.

Council Tax Reduction Scheme Consultation

We are consulting on possible changes to its local Council Tax Reduction Scheme for working aged people, ensuring it continues to benefit those who need it, and that the scheme evolves in line with Government's developing plans on Universal Credit.

The consultation is now open until 27 November 2023. I'd like to encourage people to respond via the electronic survey online at <https://www.wiltshire.gov.uk/benefits-council-tax-reduction> - paper copies are available in all of Wiltshire's libraries and main hubs. So far, more than two hundred responses have been received.

Potential changes to the scheme should result in it being more generous to people in hardship who are eligible to receive support, and that in turn should help to reduce the overall council tax debt written off each year due to those who are unable to pay.

¹ [Cost of Living Payments 2023 to 2024 - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Wiltshire Food Banks and Community Food Providers Support Fund

Grant Application

Wiltshire food banks and community food providers, are invited to apply for funding support for the following categories:

- The purchasing of food, or food vouchers (up to £5,000)
- Support costs that enable the food setting to bring in professional financial advice (no funding limit - each proposal will be assessed individually)
- The purchasing of capital items that enable residents to reduce their energy costs, which could be used at the food setting or in residents' own homes (no funding limit – each proposal will be assessed individually)

This funding cannot be used for ongoing operational costs. Eligible organisations will be from the voluntary and community sector and will provide food free of charge, or at a subsidised rate.

Applications are welcomed for this second funding round available from 13th November 2023 – 21st January 2024. Organisations can make one application per funding round.

Applicants are encouraged to discuss their application with their local Strategic Engagement and Partnerships Manager (SEPM). You can find the contact details for your local SEPM [here](#).

Applications will be assessed on multiple factors including the number of households they support, the evidence of need provided and the value of the service being offered to residents. It is anticipated that funding demand will be high, so please be aware that there may not be sufficient funding to fully support all requests.

To submit your application please complete this form and return to areboards@wiltshire.gov.uk. Please note, it is essential that all successful applicants return a proforma regarding the use and impact of the funding. This will be provided to all successful applicants with the required deadlines for submission.

1) Food bank or food provider details

Food bank or food provider details	
Address	
Contact name	
Contact telephone number	
Contact email address	

2) Detail regarding your application?

Please provide a description of how the requested funding will be used? Please use a separate box for purchasing of food, advice costs or other.	Expected no. of households to benefit from the funding?	Amount being applied for?

3) Please provide as much evidence and detail as possible as to why this funding is needed (if advice services are being proposed, please provide details of the relevant organisation who will deliver this).

4) How do residents access food from your organisation?

- Referral system
- Open access
- Other - please advise here:

5) Any other relevant information to support your application?

6) Declaration

Supporting information; please confirm that the following documents will be available to inspect upon request (You do not need to send these documents to us):

- I have all the **necessary and relevant** policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments in place and will make them available on request.
- The information on this form is correct, that any award received will be spent as specified.

Signature	Name	Position	Date

Cold home? High bills?

We're here to help ...



If our house is cold or you are struggling to pay your heating bills, please get in touch.

Warm & Safe Wiltshire offers **free advice and support** including:

- Grants for broken heating systems if you meet the criteria.
.....
- Vouchers to help pay your bills.
.....
- Other grants you may be entitled to.
.....

Call us free today

0800 038 5722

Email

warmandsafe@cse.org.uk



Working in partnership with

Wiltshire Council



Are you a frontline worker in Wiltshire?

Warm & Safe Wiltshire can help you help others stay warm this winter.

We offer free advice and support to Wiltshire residents to help lower their heating bills, stay warm and improve their health. This includes:

- Replacing broken heating systems.
- Accessing financial assistance – such as prepayment meter vouchers or discounts on bills.
- In-depth casework with a trained advisor.



Frontline workers can also explore our **FREE** training options, from a brief overview of our services and how clients are supported, to an in-depth look at how to identify potential clients needing support.

▶ You can refer Wiltshire residents to us quickly and easily using this online form: www.warmandsafewiltshire.org.uk/referral

Or call **0800 038 5722**

To book a FREE training session please email: warmandsafe@cse.org.uk

Area Board Briefing Note

Service:	<i>Voice and Participation</i>
Date prepared:	16/10/2023
Further enquiries to:	Sue Nash
Direct contact:	Sue.nash@wiltshire.gov.uk

Independent visitors (IVs) are adult volunteers who provide independent, one-to-one befriending support to children in care. Their role is to "visit, advise and befriend" the young person with whom they are matched.

The 1989 Children Act made it a duty for Local Authorities to provide IVs for those young people living in care who have little or no contact from their parents or family. In 2008, the Children and Young Person's Act extended this duty so that any young person in care could be eligible to have an IV, if considered to be in their best interests.

Current Status:

As of the most recent update, we have successfully matched 72 young people with independent visitors.

In Progress:

Additionally, there are currently 17 matches in progress, all of which are proposed to become active before Christmas. This will bring our total matches to an impressive 89. This remarkable increase of 21 matched young people in this financial year marks the second consecutive year of the most significant growth in our numbers, with the previous year seeing an increase of 10 matches. It's worth noting that this achievement is even more impressive when considering the 8 matches that are scheduled to close soon.

National Context:

Nationally, our success is measured against similar schemes by the National IV Network. Specifically, we are assessed based on the percentage of young people in care who are matched with an IV across the county. With 89 matches, our matched population will stand at 17.3%. To put this in perspective, the national average, as reported in the last Freedom of Information (FOI) report by the National IV Network, was only 3.3%. The highest matching percentage in England and Wales was 16%.

Future Projections:

In the coming months, four of our young people will reach the age of 18, causing a slight decrease in our matched population to 16.4% by the end of the financial year. Nonetheless, this remains a significant achievement and showcases our dedication to making a difference in the lives of care-experienced individuals.

Impact on Waiting List:

An essential outcome of these matches is the reduction of our waiting list. As more young people are matched with independent visitors, our waiting list is projected to decrease to 22 individuals. This will mark the lowest number of individuals on the waiting list since we began keeping records.

Promotion of the IV Scheme:

We encourage the Area Boards to actively promote the IV Scheme by directing prospective volunteers to our website: [Independent visitor scheme - Wiltshire Council](#). This will help us continue our mission to provide meaningful support to young people in care and achieve our goals of positive social change.

Conclusion:

Our remarkable increase in matched young people, high matching percentage, and the decrease in our waiting list demonstrate our commitment to making a difference in the lives of care-experienced individuals. We look forward to your continued support and engagement in promoting the IV Scheme.



The Police and Crime Commissioner's
ANNUAL REPORT
2022-23

Wiltshire and Swindon

pcc



Contents

Foreword from PCC Philip Wilkinson	3
Police and Crime Commissioner role	5
Your Police and Crime Commissioner	6
Our policing area	7
Making Wiltshire Safer	8
2022 - 2023 progress update	12
Priority one	12
Priority two	15
Priority three	21
Priority four	25
Listening to you	28
HMICFRS PEEL (Police Efficiency, Effectiveness and Legitimacy) inspection	30
Finance and accountability	32

Foreword from Philip Wilkinson, Police and Crime Commissioner



Welcome to my Annual Report which I hope you will find informative as well as providing an insightful summary of the work undertaken by myself and my team during the 2022/23 financial year. It has certainly been another busy and productive year, with progress being made across all the priorities of my Police and Crime Plan 2022-25.

Since starting in this role, my mission, and that of my Office, has always been Making Wiltshire Safer – safer for all those who live, work and visit our county. I am totally committed to driving this mission throughout the remainder of my term as

I continue to deliver on the commitments that I have made to all residents.

While the Police and Crime Panel hold me to account, the role of the Police and Crime Commissioner is, on behalf of the residents of Wiltshire and Swindon, to hold the Chief Constable to account to maintain an effective, and legitimate, police force and the delivery of my Police and Crime Plan. This plan focuses on the priorities that you made me aware of through my many meetings with the public and our various survey feedback.

“ My mission has always been to make Wiltshire a safer place to live, work and visit. ”



The recruitment of a new Chief Constable was a conscious decision on my part to bring an experienced and senior chief officer to Wiltshire and I am pleased to be able to report that the actions Chief Constable Catherine Roper has been taking are delivering the necessary changes that we need to improve the performance of Wiltshire Police.

There has been a defined focus on quality of service, on driving performance, an increased focus on victims and quality of investigations to boost outcome rates. We have also seen a determined effort by the Chief to encourage leaders within the Force to take control and drive-up standards and for our communities to receive more visible, proactive policing.



There remains much work to be done and Chief Constable Roper has been detailing these improvements and actions in her fortnightly open letter to me, which she also shares with you - so you can hold us both to account.

I, and my strengthened team spent much of last year challenging the previous Chief Constable to empower and better support the front-line commanders and officers and which included putting in place a new hierarchy of leadership training courses.

Towards the end of last year and supported by the Government's 'uplift' in police officer numbers, we finally started to see some serious improvements in operational performance, and I am delighted to report that with Chief Constable Roper, and a restructured leadership team in place, these improvements are accelerating.

In summary, Wiltshire Police is an improving police force, which combined with the additional services commissioned by my office is an improving police service.

Collectively we are making considerable progress in many specialist areas of policing but we still have much more to do before Chief Constable Roper and I can be confident that we have the most effective operational processes in place to provide the policing service that our residents want and deserve.

It has taken nearly two years since I was first elected but I am now confident that working with Chief Constable Roper, and her new team, we will see positive progress when they are next assessed by His Majesty's Inspectorate of Constabulary and Fire & Rescue Services.

First and foremost, though, and more importantly than any inspection, I want Wiltshire Police, supported by my team, not only to continue to make Wiltshire safer but also for you, our residents, to feel safer in your communities too.

Only when we deliver that mission, and have earned the trust and confidence of you, our residents, will I be satisfied.

Philip Wilkinson
Wiltshire and Swindon Police and Crime Commissioner

Police and Crime Commissioner **role**

As PCC, I ensure the public has a direct voice in policing and crime matters. I am also responsible for:

- Setting the strategy for policing and community safety through a Police and Crime Plan
- Commissioning a range of services to deliver the Police and Crime Plan
- Commissioning support services for victims of crime
- Setting the annual policing budget and the precept
- Providing a local link between police, local authorities, Wessex criminal justice, partner agencies and communities
- Consulting and engaging with members of the public, specifically victims of crime
- Maintaining an efficient and effective police force
- Holding the Chief Constable to account for the operational delivery of policing and the performance of the force
- Publishing an annual report reporting on progress made against the Police and Crime Plan
- Appointing, and if necessary, removing a Chief Constable
- Contributing to the response to national and regional criminal activity and threats as set out by the Home Secretary in the Strategic Policing Requirement.





Your Police and Crime Commissioner - find out about my role and work

I am keen that Wiltshire's residents can find out as much information as possible about the role of the PCC, my office and the work that is being carried out.

As well as sending regular updates to all parish council magazines, there are a range of options on my website where you can access the latest news and performance reports:

- » [Making Wiltshire Safer - Wiltshire and Swindon Police and Crime Plan 2022-2025 \(office.com\)](#)
- » [Quarterly Performance Reporting \(wiltshire-pcc.gov.uk\)](#)
- » [Philip Wilkinson - Choose My Police and Crime Commissioner \(choosemypcc.org.uk\)](#)
- » [Campaigns \(wiltshire-pcc.gov.uk\)](#)
- » [Media releases - OPCC News \(wiltshire-pcc.gov.uk\)](#)
- » [Area boards - Scheduled meetings - Wiltshire Council](#)
- » [Police and Crime Panel - Scheduled meetings and reports \(Wiltshire Council\)](#)

Our policing area

Surrounded by the counties of **Berkshire, Dorset, Gloucestershire, Hampshire, Oxfordshire, and Somerset**

Covers an area of almost **3,500 sq km**



Salisbury Plain

is the principal home and training ground for the armed forces



Two unitary authorities

Swindon Borough Council and Wiltshire Council



Population of **726,951***

Swindon = 222,881* Wiltshire = 504,070*
(*ONS 2020 estimates)



2,298 employees

1,165 police officers,
122 PCSOs, 1,070 staff



Oldest county force

in England - established on **13 November 1839**

Swindon a vibrant town located on the M4 corridor, homes lots of national and global head offices



Historic monuments

such as Stonehenge, Avebury and the city of Salisbury

Has rural and market towns

Calne, Chippenham, Devizes, Marlborough, Malmesbury, Royal Wootton Bassett, Warminster and Trowbridge



Budget of **£134m**

Central grant **£73m**

Police council tax **£61m**



Wiltshire police demand:

More than **43,000** recorded crimes (pre-Covid)



More than **103,000** 999 calls

More than **268,000** 101 calls



11,000 victims of crime supported by PCC victim services

Making Wiltshire Safer: Police and Crime plan overview



Making Wiltshire Safer: Police and Crime Plan 2022-2025 was informed by you – our residents.

I consulted widely via the Use Your Voice survey, public discussion groups, with 462 responses from partners on behalf of large parts of our community, including MPs, local authorities, and councillors in Wiltshire and Swindon.

I listened to key stakeholders and partners, using Focus Group sessions including representatives from diverse communities and young people, and listened to the Chief Constable and colleagues within Wiltshire Police, before publishing my Plan, after approval from the Wiltshire and Swindon's Police and Crime Panel.

You told me that you wanted a police service which fights crime, prevents Anti-Social Behaviour (ASB) and drug-related activities in your communities, delivers improvements in road safety, tackles rural crime and reduces serious violence and domestic abuse.

These areas were important to you and my Police and Crime Plan has ensured that the strategic blueprint range of activities to achieve improvements have been carried out.

Since its publication in March 2022, I have continued to listen to the comments and ideas of Wiltshire and Swindon's communities, also drawing from a wide range of public surveys and crime data to shape delivery.

My mission has always been to make Wiltshire safer through the provision of a quality and efficient police service which tackles the crimes that matter most to our communities. My **Making Wiltshire Safer: Police and Crime Plan** sets out the direction for Wiltshire Police's focus and priorities from 2022 – 2025 to help to achieve this.

“ It is my job as Police and Crime Commissioner to ensure Wiltshire Police has the necessary resources to fight and prevent crime. ”

During the last year, our communities have reinforced the need for more frontline police officers – and I agree with them.



Using your support for a precept increase, Wiltshire Police has recruited additional police officers to help provide more visible policing in communities and quality investigations. Working with the Chief Constable, and on her operational advice, we will increase the total number of officers by 32 in the annual review of the current workforce mix.

These officers will bolster Wiltshire Police's work in the community, and crime investigation, and are in addition to the Uplift officers who are also coming through the recruitment and training pipeline into our communities, as well as specialist roles and the rural crime team. This will mean Wiltshire Police will better meet the needs of our communities.

The Plan has four priorities:

PRIORITY 1: Provide a police service that meets the needs of its community

Due to the government's uplift programme, we now have 150 more officers than two years ago – and the most police officers Wiltshire Police has had in more than a decade. This is alongside a new targeted operational model that places more officers in the neighbourhood teams and in the community.

We also now have two mobile police stations to visit our smaller towns and villages where police stations have been closed and to improve the service we deliver. Wiltshire Police has two more mobile stations in the delivery pipeline and we hope these will be out in our communities soon.



We still have work to do to improve our response to 101 calls but that is a work in progress.



and the Force have significantly stepped-up targeted enforcement and disruption activity to target these offenders involved in gang violence. Following the government's establishment of the Serious Violence Duty, my office has been leading efforts to better coordinate the multi-agency response to knife crime in our communities, through the Community Safety Partnerships in Swindon and Wiltshire and invest the additional funding we have secured to divert those young people most at risk of serious violence and support those affected.



Op Sceptre: some of the knives surrendered

PRIORITY 2: Reduce violence and serious crime

Two years ago, the positive outcome rate for rape and serious sexual offences in Wiltshire were some of the worst in the country and less than 2%. The Force's positive outcome rate as of March 2023 is 22.6% which, while still too low, is an improvement I am determined to sustain, and I encourage any victims to please report any crimes to the Police.

The use of illegal substances is a complex and long-term challenge but Wiltshire Police is now the best performing force in the country per head of capita for county line drug disruptions and my office is working closely with partner agencies across the Combating Drugs Partnerships in Wiltshire and Swindon to help those affected by substance abuse by delivering high-quality treatment and recovery, as well as targeting the networks to reduce supply and demand.

There is understandable concern from communities about the rise in knife crime and serious violence, particularly by young people,



PRIORITY 3: Tackle crimes that matter to local communities

You asked me to focus on road safety, anti-social behaviour, and rural crime.



Wiltshire Police's approach to delivering road safety is a combination of education, effective enforcement, and deterrence.

In 2021, the Force issued a total of **192** enforcement tickets, referrals to court and speed awareness courses. As a result of significant investment, between the 1 April 2022 and 31 March 2023, this team undertook enforcement at **220** locations issuing **2,561** speed awareness course tickets, **330** fines and points and **44** court appearances.

A key commitment I made in my plan was to use data from community Speed Indicator Devices (SIDs) to better inform and target the police's enforcement activities to areas of greatest risk and I am pleased to confirm that this is now happening.

You can keep up-to-date with where speed enforcement action is happening across our county by visiting my webpage – [Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk).

Tackling anti-social behaviour requires a comprehensive approach with local authorities and other partners, as many of the solutions and interventions are delivered by organisations other than the police. While the overall trend for anti-social behaviour is heading down, I recognise the impact this type of crime can have on individuals and communities, and I am pleased that where hotspots do emerge the police and local authorities are working together to tackle it swiftly.

Significant investment has been Op Galileo, which forms part of Wiltshire Police's Rural Crime strategic plan and is a national campaign which seeks to combat offenders poaching and hare coursing. My office has funded drones and night vision equipment to drive enforcement improvements. As a result, there has been a 55.5% reduction in hare coursing and a 64.3% reduction in poaching crime logs.



PRIORITY 4: Improving the experience of victims and delivering justice

My office commissions many of the services which support victims and using local funding, as well as money from the Ministry of Justice, we invested £2M in these services in 2022-23.

I chair the Wiltshire Criminal Justice Board which works to coordinate criminal justice services and improvements across the system, working with the Crown Prosecution Service, HM Courts and Tribunal Service, Prison Service, Probation Service, youth justice services, local judiciary, Legal Aid Agency, and the police.

2022 – 2023 Police and Crime plan progress update

Priority one



A police service that
meets the needs of
its communities

Recruitment of Chief Constable

I was delighted to appoint new Chief Constable, Catherine Roper, following a competitive recruitment process in February 2023. Appointing a Chief Constable is one of the most important decisions I will make while in office and I am grateful for the support of my office in bringing the comprehensive recruitment process to a successful conclusion.

We are fortunate to have secured such considerable policing experience and aptitude in Chief Constable Roper. Her focus and commitment to delivering a quality police service for the county's residents was evident and I was particularly heartened to hear the passion she will bring to improving the performance of, and confidence in, Wiltshire Police.





Uplift achieved

Wiltshire Police successfully increased its full-time equivalent police officer numbers to over 1,165 by March 2023 meeting the Government's national uplift campaign. I have also invested in additional officers and staff to ensure that Wiltshire's residents see an improved and more visible police service.

Annual drug offences crime volumes

There was a 10% decrease between April 2022 – March 2023 (1,109) and April 2021 – March 2022 (1,205). The national figures for crime disruption activity show Wiltshire Police are the top force in England and Wales for the past two years.

Mobile police stations

I approved investment for Wiltshire Police to purchase two further mobile police stations that will be active in rural communities and support night-time economy policing operations in our larger communities during certain weekends. They are equipped

and designed to replicate actual police stations, supporting neighbourhood policing officers further in their work protecting our communities.

HMICFRS vetting and misconduct

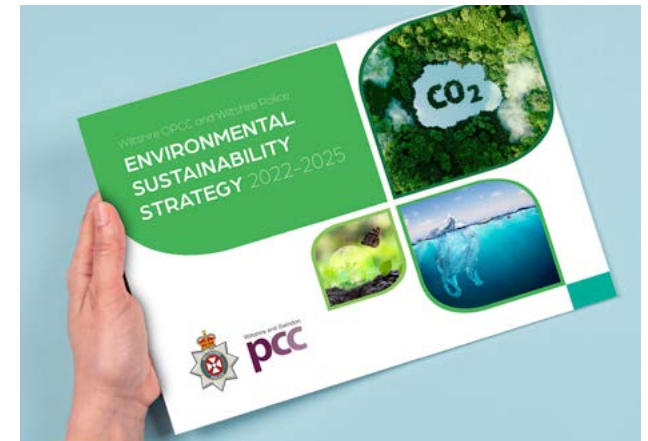
Together with Chief Constable Roper, I have reviewed all local standards and vetting policies to ensure they are fit-for-purpose. A comprehensive review of all existing misconduct cases has been completed by the Force. All Force staff and officers are being checked against national police data bases and I have taken the additional step to include all OPCC staff in this review.

Police training

My office commissioned an external review of Wiltshire Police training, receiving 80 recommendations for immediate actions to improve training and development for officers and staff. As a result, I approved investment of £1.2m to improve the training estate which includes new facilities and IT equipment, with the aim to significantly enhance the capability and quality of training the Force can deliver for staff.

Force and OPCC Environmental Sustainability strategy

We are focused on delivering reductions in emissions and reducing our impact on the environment. We have set our objectives inline with key government policies, and we are committing to refining our understanding of our environmental impact as an organisation and across our supply chains. We are working to increase our understanding and systems to monitor, and subsequently reduce our impact across our organisation and workforce.



Melksham custody refurbishment

I approved a £3.7M investment to fund refurbishment works within the custody suite at Melksham, including mechanical and electrical system upgrades, an improved air lock system, a more secure alarm network and a refresh of the custody desk, offices, and cells. The improvements will also meet Home Office compliance advice, as well as HMICFRS inspection criteria. This in turn will help to improve future Wiltshire Police PEEL reports and overall custody standards.

These works will ensure Wiltshire Police provides modern custodial facilities for improved detainee safety and better evidence collection opportunities to inform investigation and charge outcomes. The design also incorporates important improvements to the way in which detainees with neurodivergent conditions are managed whilst on custody. I am confident that all areas of policing will reap the benefits of this refurbishment project.



Tidworth police station

The new community police station in Tidworth replaces the town's ageing community centre and the old police stations in Tidworth, which was no longer fit-for-purpose for modern policing. The partnership with Tidworth Town Council is enabling the construction of a new police station, with an investment of £2M from the OPCC, with a better facility for people living in the local community, which will be more accessible and will create a better working environment for our officers and staff.



Southern policing hub

I am committed to a Safer South Wiltshire and have listened to residents' concerns, alongside the operational advice from Wiltshire Police. A public consultation event was held at Salisbury Guildhall 31 October, which more than 100 people attended in person. It is a key part of my Police and Crime Plan – and a core component of my Estate Strategy- to have major policing hubs to cover the north of the county, which is Gablecross in Swindon, and one in the south, in the Salisbury area. We have proceeded to explore several options for possible locations – and finances allocated within the Medium-Term Financial Strategy for investment.

Scrutiny panels

These panels are made up of local volunteers from a diverse range of backgrounds and experience. They meet regularly to review body worn video footage of the use of force and stop and search, and to monitor the use of Out of Court Resolutions by the police. The panel offers a public perception of policing, which is shared directly with officers, providing organisational learning and helping to improve procedural justice.

Priority two



Reduce violence and serious harm

Op Soteria

Part of the government's Rape Review, Operation Soteria is a Home Office-funded research and change programme which has developed a new national operating model for the investigation and

prosecution of rape and serious sexual assault. In March 2022 the Home Office announced Wiltshire Police would be included in phase two of Op Soteria, alongside Dorset and Hampshire forces. Op Soteria ensures every police force is focused - not only to improve the service victims receive - but to ensure everyone in the criminal justice system is working to improve charge rates and convictions, which have been appallingly low. These principles are perfectly aligned with the priorities within my police and crime plan.

Serious Violence

Tackling knife crime and serious violence is a key priority for Wiltshire Police, and they have undertaken significant enforcement activity across response to community concerns. The police approach is always intelligence led, and operations have been focused on high-harm causers – those individuals known to be part of gangs and most at risk of being engaged in serious violence or carrying bladed weapons.

Following the establishment of the Serious Violence Duty by the government in January 2023 my office has been leading the coordination of partner agencies from across policing, health, local government, justice and education to work with the community to tackle the root cause of knife crime. The OPCC has funded a number



of interventions and diversionary activities in partnership with other agencies to reduce young people's interaction with the criminal justice system.



These include 'PL Kicks' – a scheme run by Swindon Town FC Community Foundation in conjunction with the Premier League which uses football to engage young people between 8-18 years of age. It was set up in 2006 as a way of using football to engage young people and to try and tackle issues such as anti-social behaviour, youth violence and to improve community safety. The areas where the scheme is being delivered has seen an increase sports participation and a reduction in anti-social behaviour.

“

One of my friends told me about Foundation park on Fridays. Then Miss (his teacher) said that you could come every Friday. I told all my friends and I've been here for a year or two and it's a very good experience. I play with some of the olders as well and it's beautiful.

Joseph
PL Kicks Youth Member

”

“

I found out about PL Kicks after they posted an advert at New College. I made a few friends and now I come every Friday. Without those Friday sessions, I'd probably be at home playing video games or on the street doing something worse.

Honestly, it's amazing because you get your legs warm and your heart pumping – you feel alive.

Lenon
PL Kicks Youth Member

”

The OPCC has also provided funding to support the mobilisation of the nationally recognised 'Focussed Deterrence' model, which involves police officers working with Swindon Youth Justice Service in a multi-agency team to deliver engagement and enforcement interventions for those young people who are the greatest risk of committing serious offences. Street Doctors and the Blunt Truth are examples of educational interventions the OPCC are also funding with the Youth Justice Service to deliver emergency first aid training sessions which empower young people affected by violence to keep themselves and others safe.

Op Sceptre

In addition to these proactive operations and interventions, Wiltshire Police also undertake extensive community engagement, primarily through schools, as part of the national operation to reduce knife crime, Operation Sceptre. This involves the police conducting test purchase operations to ensure young people are not able to buy knives illegally, undertaking knife sweeps within the local community to recover discarded weapons



and placing amnesty bins in community locations to encourage the safe disposal of these weapons – since 2018 this has resulted in the removal of over 1,200 knives and blades from our streets.

Op Scorpion

Together with fellow Police and Crime Commissioners, and their respective Forces across the south west, we have collaborated on Op Scorpion to disrupt drug dealing, and associated crime, in our communities. Tackling drug-related crime, rooting out dealers and disrupting supplies of drugs onto Wiltshire's streets has been the direct result of a regional, co-ordinated, campaign led by the south west region's five Police and Crime Commissioners. Outcomes from the campaign are detailed on page 20.



Safety at Night Charter

My office launched the Safety at Night Charter across Swindon and Wiltshire in 2022 which is aimed at supporting local businesses across the night-time economy to reduce violence and help the public feel safer when out at night. Aimed at pubs, bars, restaurants as well as leisure and event venues and transport providers, the charter provides practical advice and guidance for businesses and their staff on establishing and maintain a safe space for everyone, but with a focus on women and girls as we know from our own survey that they are often disproportionately affected by crimes in these venues. More than 150 organisations have signed up across Wiltshire and Swindon

and this has been supported by proactive, high-visibility, policing operations, targeted in hotspots areas to tackle violence in the night-time economy and provide reassurance to the public.

Support for victims

Almost £900,000 of funding for victims in 2022-23 was utilised in the support of victims of sexual harm and domestic abuse across Wiltshire and Swindon with more than 4,000 victims of domestic abuse being supported by specialist services and 1,700 victims of sexual violence receiving dedicated support. During the year I worked with Wiltshire Council to recommission the domestic abuse service with increased referrals available to victims, and the provision of mental health support and a specialist team to support moving people into refuge accommodation. My office also worked with NHS England to recommission therapeutic interventions to support victims of child abuse.

FearFree

FearFree is an organisation working to break the cycle of domestic abuse and sexual violence. It brings together services for victims of Domestic Abuse and their families, providing a full range of services with a single, easy to use access point.



“

I've had the pleasure of working with several Independent Domestic Violence Advisors (IDVAs) over the last two years and they have all been extremely kind. As well as regularly checking in with me and keeping me updated, they helped my confidence grow.

”

“

An in-person group full of wonderful facilitators and participants. The group captured a lot of what we experience on the other side of trauma and used that knowledge to help us pursue our personal growth. The group was also done in a safe and calming environment. The facilitators were kind and knowledgeable and always available to listen.

”

Their professional, fully trained and hugely caring teams work across communities in the South West, providing personalised support services to help victims change or move on from abusive relationships, supporting people who have experienced sexual violence or stalking, supporting children and young people affected by abuse to move on with their lives and running voluntary programmes for perpetrators to help them change their behaviour.



Domestic abuse perpetrator programme

Through a progressive partnership approach between my office and the Probation Service we have launched a domestic abuse perpetrator programme delivered by the Integrated Offender Management Team within Wiltshire Police to comprehensively monitor 64 high-risk offenders in the community and custody and deliver behavioural change interventions designed to reduce their likelihood of reoffending.

Sexual Assault Referral Clinic (SARC)

This service offers immediate support to victims of recent or non-recent rape or sexual assault, offering confidential, practical and emotional support from a team of specialist staff. I was pleased that my office and NHS Southwest were awarded the “Best Procurement Delivery Award” for the recommissioning of this service in October 2022, following the launch of the new contract as it demonstrated our commitment to the quality of this service for victims and the importance of the support provided through every step of the process.

Sounds Like Women

Sounds Like Women is an organisation raising awareness about the most pressing issues for women, girls, their families and communities, including domestic abuse. The group's mission is to empower through music and a range of music services and community activities.



“

As a survivor of domestic abuse, I found the group when I was a shadow of my former self. I went along to the musical workshops, where through various exercises it helped me to find my voice... quite literally! Now I have the confidence speaking out something I wouldn't say before!

”

“

I was so very quiet and very withdrawn and I started doing the workshops. It was once a week and over a period of time, it gradually brought out the real me that was hiding inside, the one that had been scared away. And it literally, though music therapy, bought my voice back.

”

Starting Point mentoring pilot

My office has funded a pilot with Swindon Borough Council to deliver mentoring to 20 young people most at risk of entering the criminal justice system or being exploited through involvement in gang crime. This is focused particularly at those children attending EOTAS (Education Other Than at School) and I will fund a similar pilot in Wiltshire in 2023-24.



Operation Cavell

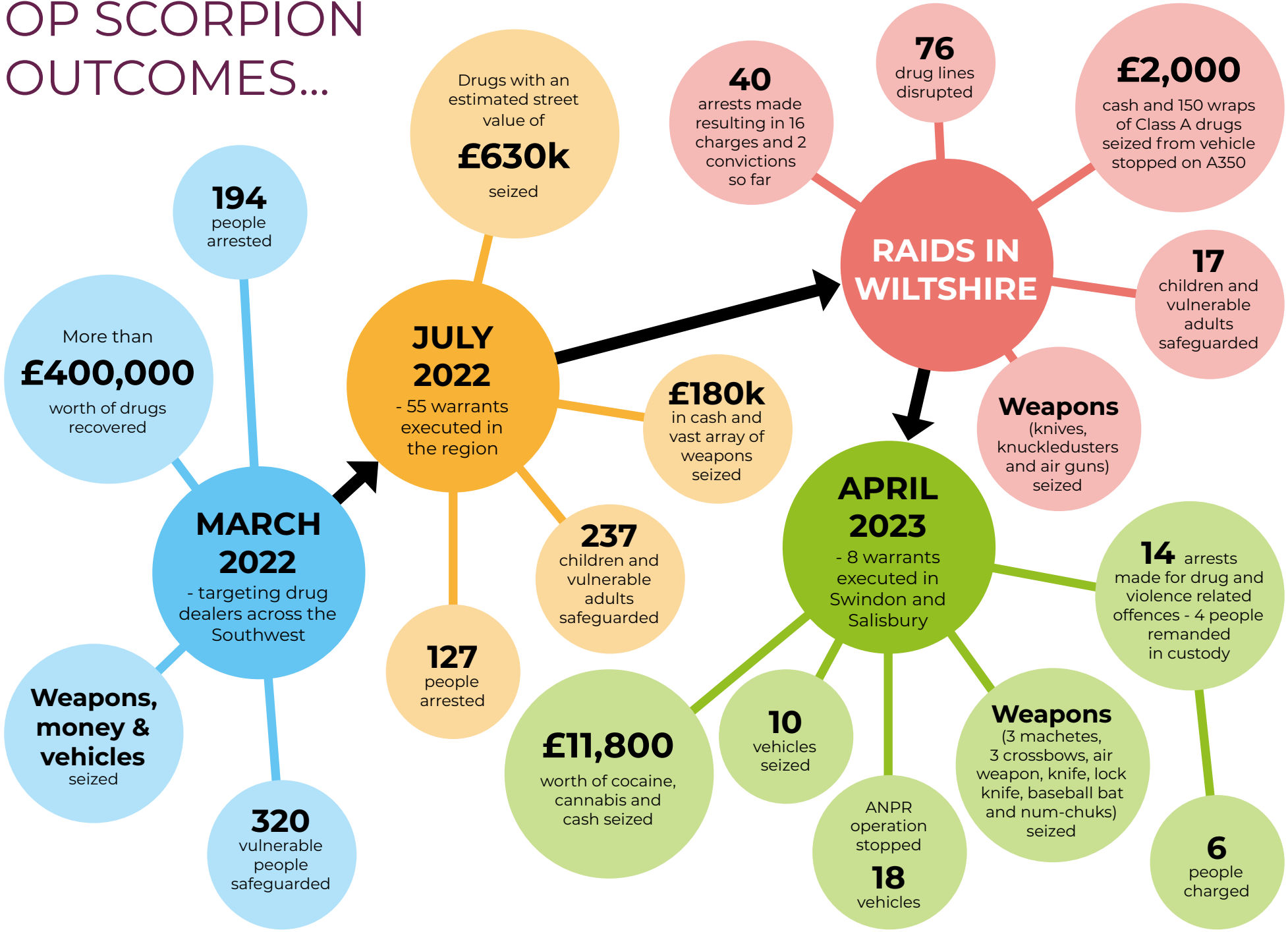
Together with Wiltshire Police, I joined partners across the southwest to support Operation Cavell which is a campaign to tackle rising assaults against emergency responders and increasing support for all emergency workers to secure convictions for offenders.

“

I went to join in some Sounds Like Women workshops with a group of women who had all suffered due to domestic abuse. We had so much fun and laughed, sung and recorded a song together! I can't recommend Sounds Like Women enough for healing and empowerment!

”

OP SCORPION OUTCOMES...



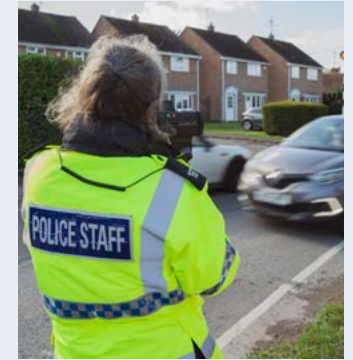
Priority three



Tackle crimes that matter most to local communities

Road Safety

I promised to improve road safety and make better use of intelligence data. My office has led increased road safety focus, including collaboration with all partner agencies to improve co-ordinated outcomes. Three new Traffic Enforcement Officers have been employed; as well as state-of-the-art equipment, three new Road Safety Officers and associated cars, two administrators to process speeding tickets increasing focus on road safety and supporting Community SpeedWatch activities.



Between 1 April 2022 and 31 March 2023 the team undertook enforcement at 220 locations, resulting in:

2,561

speed awareness
course tickets

330

finest and points

44

court appearances

I said we would use data from Speed Indicator Devices (SIDs) across Wiltshire and Swindon to inform Force deployment of enforcement activities in my Police and Crime Plan - and we have. A pilot has



been successfully undertaken from January to June 2023 to gather data from 20 SIDs for use by Wiltshire Police. The monthly data was extracted by volunteers over a period of five months. This data has been sent to Wiltshire Police and imported into their computer system.



The data has been used to assess average and maximum average speeds on an hourly / daily / weekly, and monthly basis, at all locations covered by the SIDs. The Force uses this data, together with other sources of intelligence, to make speed enforcement decisions. This has now been rolled out to all SIDs across Wiltshire and Swindon, with 60 SIDs registered and submitting data.

Wiltshire Police have joined the Department for Transport campaign and are using positive drug wipe data to enhance intelligence and to improve road safety.



Community Speed Watch

The Community Speed Watch scheme, which is run by volunteers across the county, encourages local people to address speeding in their communities. The volunteers work closely with Community Policing Teams, supported by the Special Constabulary Roads Policing Unit. All volunteers are trained by Traffic Management Policing Officers to monitor traffic speed and must comply with a code of practice.



We are absolutely delighted with the investment in more Speed Enforcement and Road Safety Officers and all of the visible speed enforcement they have undertaken in our village. This makes our Community Speed Watch volunteers and residents feel supported, and we know that improving Road Safety is a major priority. It is great to see that things are really being done to make our roads safer.



“

Over the past year our Community Speed Watch Team has really appreciated the support from the Speed Enforcement Team (special thanks to Speed Enforcement Officers Jack, Debbi and Scott). Our records indicate that the combined roadside presence has significantly contributed to the speed awareness and a reduction in the number of speeding vehicles. Thank you.

”

Anti-social behaviour

This is not a low-level crime – it can be devastating for those who become victim to it, and it can be a precursor to more serious crime. I am determined that Wiltshire Police tackle it, working jointly with local authorities and other partners to respond robustly and comprehensively to issues where they arise.

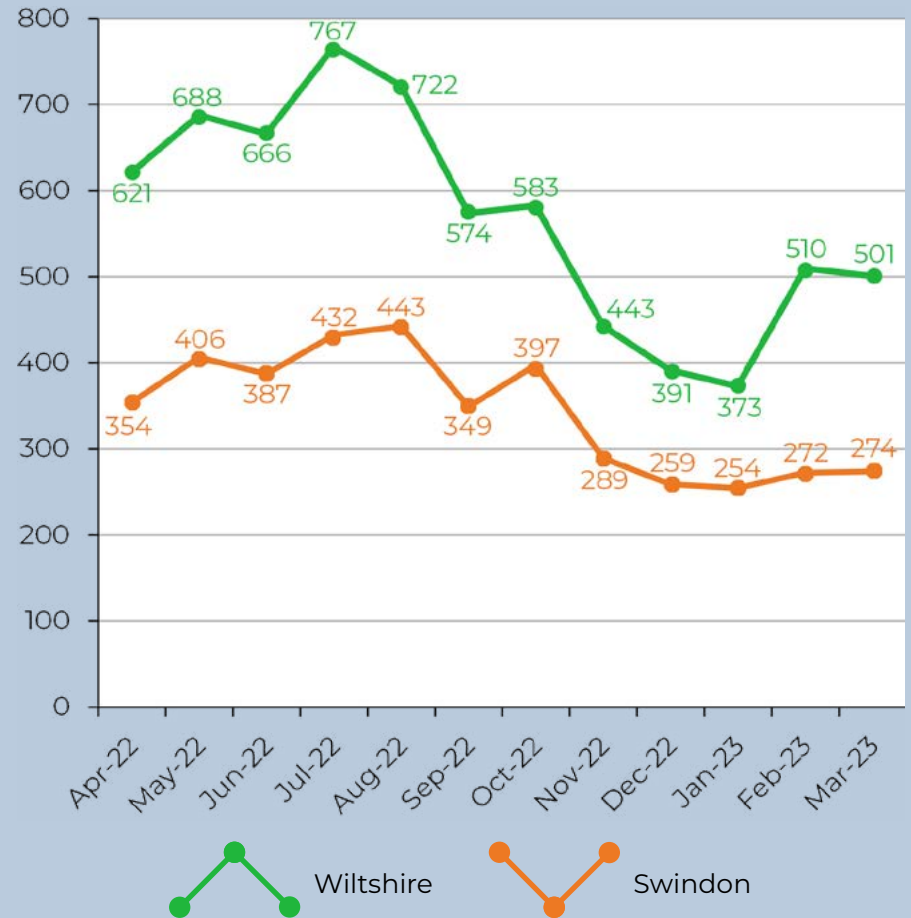


In the last year, Wiltshire Police has worked with Wiltshire Council and Swindon Borough to utilise the range of powers available to address anti-social behaviour and reduce its impact on the community. This has included the use of public space protection orders, dispersal orders in areas of concern, injunctions on individuals and closure orders on properties where such behaviour has caused significant distress to local

residents. The Force have also undertaken high-visibility patrols in hotspots identified by the community and targeted enforcement at those individuals perpetrating this sort of crime.

My office has worked with partners across the Community Safety Partnerships in Wiltshire and Swindon to develop an ASB toolkit which helps the public access the support they need and sign post to the right agency which can deal with any issues they are experiencing. Whilst I am pleased to see a drop in incidents of anti-social behaviour in the last year of 27% in Wiltshire and 32% in Swindon, there remains more to do, and I will continue to focus on this issue as residents have told me how important it is to them.

ASB incidents in Wiltshire and Swindon April 2022 - March 2023



Safer streets fund

My office worked with Swindon Borough Council and Wiltshire Council to successfully secure over £0.5M through the government's Safer Streets Fund to deliver projects designed to combat acquisitive, anti-social behaviour and tackle violence against women and girls. The range of interventions delivered included targeted youth work with young people in deprived areas, establishment of pop-up youth cafes, procurement of a mobile CCTV unit and installation of CCTV in hot spot areas, prevention work with schools and parents, provision of taxi marshals in Swindon to help increase safety for those out socialising at weekends.



Rural crime

I know how important tackling rural crime is, so I have invested in the Rural crime team with the uplift of three staff, doubling the size of team and purchasing a new pursuit and off-road vehicle. I have supported visible operations and work with Rural Crime Partnership to improve confidence in our rural communities.

PCC community action fund

This year I relaunched my Community Action Fund which offers grants up to £5,000 to local organisations and charities to support delivery of activities which align with the priorities set out in my Police and Crime Plan. Working closely in partnership with the Wiltshire Community Foundation, we have redesigned the application process to make it even more accessible for smaller group and enable multiple opportunities to apply throughout the year. Funded by proceeds from the Police Property Act, the pot of money available has come from auctioning any unclaimed property that has been recovered following a crime.

Priority four



Supporting victims

During 2022-23 across Wiltshire and Swindon, I dedicated more than £500,000 in addition to national funding of more than £1M to support victims of crime, resulting in over 24,000

victims being assisted with a range of specialist and practical support depending on their needs.



Horizon

At the centre of Wiltshire and Swindon's model of support services is Horizon Victim and Witness Care, which provide support to all victims of crime. The team is funded by the OPCC and during this year I have supported the development and extension of the new advocate role which is aimed at enhancing the support and guidance available to particularly vulnerable victims.



Improve the experience of victims and deliver justice

Restorative justice

Restorative Together is a service provided by Horizon which brings those harmed by crime or conflict together with those responsible. This service offers victims of crime a level of resolution and possible closure and can help the harmer recognise and understand how their behaviour affects others. The Restorative Justice facilitators are all volunteers who are highly trained to work with those harmed, and their harmers, to help all parties move on in a positive way. I was delighted that Wiltshire's Restorative Justice volunteers won the Citizens in Policing 'Police Support Volunteer Team of Year' at the South West regional awards - this particularly recognised the dedication and skills they have to make this vital programme a success.



Mental health triage

This year my office has recommissioned the mental health triage service, working with partners in Avon & Wiltshire Mental Health Trust and the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board. The service provides a dedicated clinical mental health professional 24/7 located in the Force control room to assist police with incidents where the mental ill health of an individual gives rise to concern.



Custody healthcare

During the year my office worked with colleagues from police forces across the south west to commission a new regional custody healthcare contract. Worth £8M, over ten years, this contract provides professional health services to detainees while in custody delivered by qualified medical professionals, ensuring high standards and quality of care and support throughout the custody process. This contract went live in Wiltshire Police in October 2022.

Reducing re-offending

My office commissions a range of services aimed at reducing reoffending by providing appropriate help, rehabilitation, and support services for offenders.

In the last year the OPCC has worked with NHS England to recommission the mental health treatment requirement service which provide individuals with complex mental health needs with specialist support through community sentencing.

We have also worked in partnership with our local authority colleagues to recommission substance misuse contracts in both Swindon and Wiltshire. These services provide drug and alcohol treatment pathways through out-of-court resolutions and court



orders for offenders, delivering alcohol treatment and drug rehabilitation requirements. These contracts include hubs across the force area as well as outreach services into custody where dedicated staff work alongside the police to engage and support offenders to tackle substance misuse.

In addition to these specialist services, the OPCC commissions a range of out-of-court resolutions. These are a means of dealing with



less serious offending, which do not need prosecution at court and can be dealt with quickly and more effectively through alternative means. My office funds an interventions hub hosted online which provides 35 e-learning interventions targeted at common low-level offences or at specific offender groups such as vulnerable females.



An external review of the **Wessex Criminal Justice system**, which identified case supervision, training, police / CPS (Crown Prosecution Service) relationships, initial response, and processes as areas to improve. The significant improvement in DA (Domestic Abuse) 1st hearings from 79 days (May 21) to 22 day (May 22). Now, includes a 33% decrease in the average days from police referring a case to the CPS and the CPS authorising a charge, March 23. Alongside 7% (65) growth in investigations where an offender was issued with a charge outcome: victim-based offences.

Listening to you

Hearing your feedback and your experiences of the service you have received from Wiltshire Police is vital and helps me to scrutinise and challenge the policing service being delivered with the Chief Constable, and her leadership team.



As part of this, gathering feedback from our communities either I, or a member of my Office, has attended 15 Area Boards across Wiltshire between April 2022 and March 2023. We were also present at 12 Parish Council meetings and seven town council meetings. I have also been responsible for providing regular updates to both local authority council leaders and providing briefs and updates for all councillors across Wiltshire and Swindon.

We use these community-based meetings to gather feedback and hear how communities feel about the policing service but also to update on issues important to local communities, often with our policing colleagues so we can provide the fullest picture possible.

All information received is used to build improvements into the Force, where appropriate, or to provide community intelligence which can be used to inform local policing priorities.

Talking and listening to residents – and key communities – remains an area where we are dedicating time and resource to ensure I can faithfully represent the views of communities within policing.

My office and I have been out at 34 public consultation sessions across the county – including at high-footfall areas such as shopping

Public engagement

Between April 2022 and March 2023 either I, or a member of my office attended...



12 Parish Council meetings

7 Town Council meetings

34 Public consultations

15 Area boards

57 Public engagements

Digital engagement

March 2022 - 2023



centres, schools, and community centres, libraries and in under-represented communities.

We also actively engage with our communities digitally across social media channels where I, or my office, have a presence on Facebook, Instagram, LinkedIn, YouTube and X (formally Twitter).

Between March 2022 and 2023, we have published 928 posts, delivered 812k impressions (the number of times it was displayed in a content feed), to 318k users, with a 6.7% engagement rate. We consistently benchmark our engagement rates against industry standards for local government.

We use our public sector website to its full potential, ensuring accessibility best practice and engaging with new and returning visitors. This has resulted in nearly 44,000 page views. The website is optimised for all devices and, along with our social media activity, we track its performance and make improvements where needed.*

As well as attending 57 public engagements across the county, and representing the role of PCC and my office, I also hold regular bi-monthly surgeries with all local Members of Parliament and ensure any issues raised with them by their electorate are dealt with, and action taken where necessary and appropriate.

Alongside this, the work of the Force and how my office scrutinises, challenges and supports the performance of Wiltshire Police, was looked at in great detail across six Wiltshire and Swindon Police and Crime Panel meetings.

During the same time period, my office has continued to ask for residents' views and feedback in a more formal way. These include engaging with young people, with communities and with victims of crime:

- **Youth Commission:** The commission is now in its second year and enables young people aged between 14 and 25 to support, challenge and inform the work of the Police and Crime Commissioner for Wiltshire and Swindon. Young people can gain new knowledge, skills, and experiences, and have their say on crime and policing issues that matter most to them and their peers. The Youth Commission published its report earlier this year, and I hosted the 'Big Conversation' conference in January 2023 alongside police and partner agencies to hear directly from the youth commissioners on their findings.
- **Safer Nights Survey:** 2,800 residents responded to the survey sharing how safe they feel at night, and what could be done to ensure they feel safer. The results shaped the Safety at Night Charter and informed funding bids from the OPCC, and partners, for safer streets funding. Projects now being delivered include more street lighting, extra CCTV and a network of business signing up across Wiltshire and Swindon.
- **Victims Voice - satisfaction survey:** The OPCC coordinate the victims survey to ensure Wiltshire Police are meeting the needs of our victims. This survey aims to gain insight from a greater number of victims and use their experiences to help shape and improve services and the way the police engage and support victims through the criminal justice process.

*Analytics provided by Hootsuite.



His Majesty's Inspectorate of Constabulary and Fire & Rescue Services Inspections

In 2022, His Majesty's Inspectorate of Constabulary and Fire & Rescue Services Inspection (HMICFRS) conducted an inspection of Wiltshire Police in line with their programme of scrutiny. Its report, 'Police Effectiveness, Efficiency and Legitimacy' (PEEL), in July 2022, graded Wiltshire Police as 'inadequate' in the ability to respond to the public, protect vulnerable people and strategic planning.



All other areas of assessment were graded as requires improvement, including how Wiltshire Police support victims and protect vulnerable people. Due to this inspection Wiltshire Police were placed into 'ENGAGE' status, where additional support and oversight are put in place by the inspectorate.

The Inspectorate's report was a sobering read and is highly disappointing especially when I know we have many dedicated officers and staff working hard to deliver a quality policing service. However, the inspection report was consistent with my own assessment and what I was hearing from residents, of Wiltshire Police's ability to deliver and performance, and I provided substantial public comment at the time.



My aim, alongside Chief Constable Roper, is for Wiltshire Police to provide a quality, effective, frontline policing service which prioritises those crimes which matter most to communities. These are priorities I have set in my Police and Crime Plan and I expect to see a tangible change that will improve, and enhance, the service that Wiltshire's residents get from their police service.

During 2022/23 there has been a significant refocusing of effort to improve policing services and this information is set out in detail on Wiltshire Police's website.

My role as PCC is to scrutinise, challenge and support the Chief Constable and ensure that these improvements are delivered. I have put in place a comprehensive approach to ensure this happens and the public are updated on progress, this includes:

- Weekly briefings from the Chief Constable and on key issues, where I review actions to improve Police deliver and impact for our communities
- Two monthly meetings formally reviewing Force performance and progress against my Police and Crime Plan and the HMICFRS PEEL areas
- Regular public reports to Police and Crime Panel on my assessment of the Force's PEEL progress

- Continual monitoring of Force internal delivery mechanisms and the arrangements in place to deliver the improvements required by HMICFRS and the OPCC
- Regular engagement with the HMICFRS representatives and Inspectors
- Programme of in-person visits by PCC, and OPCC senior staff, to Police services across Wiltshire and Swindon, meeting Police Officers and Police Staff to listen to issues, measure performance progress and recognise achievements.
- Feedback to communities on Force performance through quarterly performance updates, media releases and personal updates to community groups.

This work will continue through 2023/24 where Chief Constable Roper and I will continue to deliver improvements and engage with the HMICFRS, College of Policing and the Home Office to demonstrate both service, and performance, improvements.

Wiltshire Police will be reinspected in 2023/24 and I will continue to monitor Wiltshire Police's progress. I continue to have confidence that Chief Constable Roper is delivering the changes required.

Specific departments within Wiltshire Police have also been inspected. These were consistent with the work identified in the PEEL inspection and incorporated into these improvements.

More details of specific police inspections and national thematic inspections can be found at [His Majesty's Inspectorate of Constabulary and Fire & Rescue Services - His Majesty's Inspectorate of Constabulary and Fire & Rescue Services \(justiceinspectorates.gov.uk\)](https://www.justiceinspectorates.gov.uk/hmicfrs/)





Finance and accountability

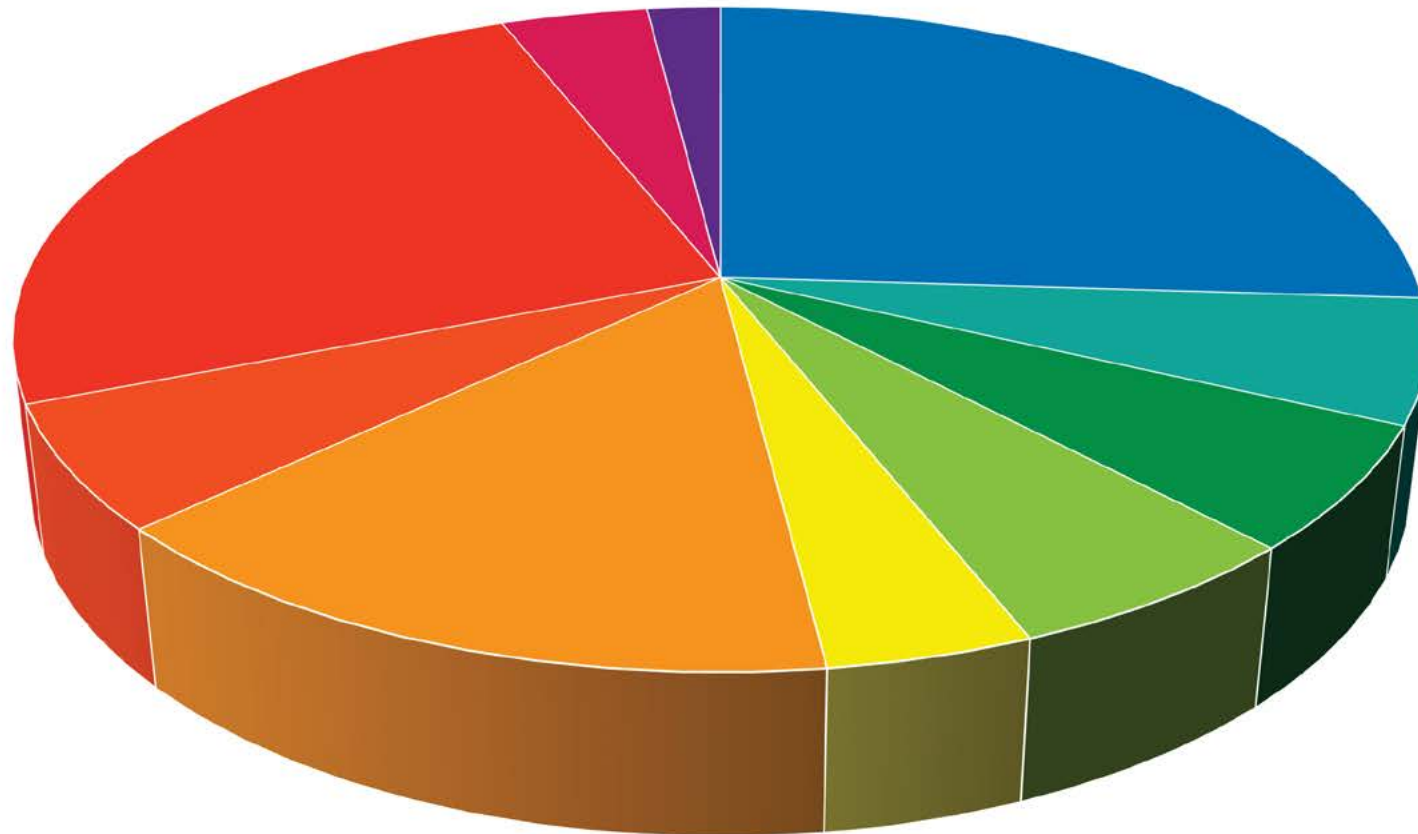
Summary of Financial Performance

My policing and office budget is as follows:

	2021/22	2022/23	2023/24
	£m	£m	£m
OPCC office costs and external funding	3.268	5.171	5.451
Capital contribution	2.329	2.857	2.912
Enabling services allocation	27.683	32.224	34.825
Chief Constable allocation	100.747	100.144	103.345
Cost of service	134.027	140.396	146.534

Financed by			
Police grant	67.709	70.428	70.657
Legacy council tax grants	5.235	5.235	5.235
Precept	61.004	64.359	69.428
Surplus on collection fund	0.000	0.295	0.714
Investment income	0.079	0.079	0.500
Total income	134.027	140.396	146.534

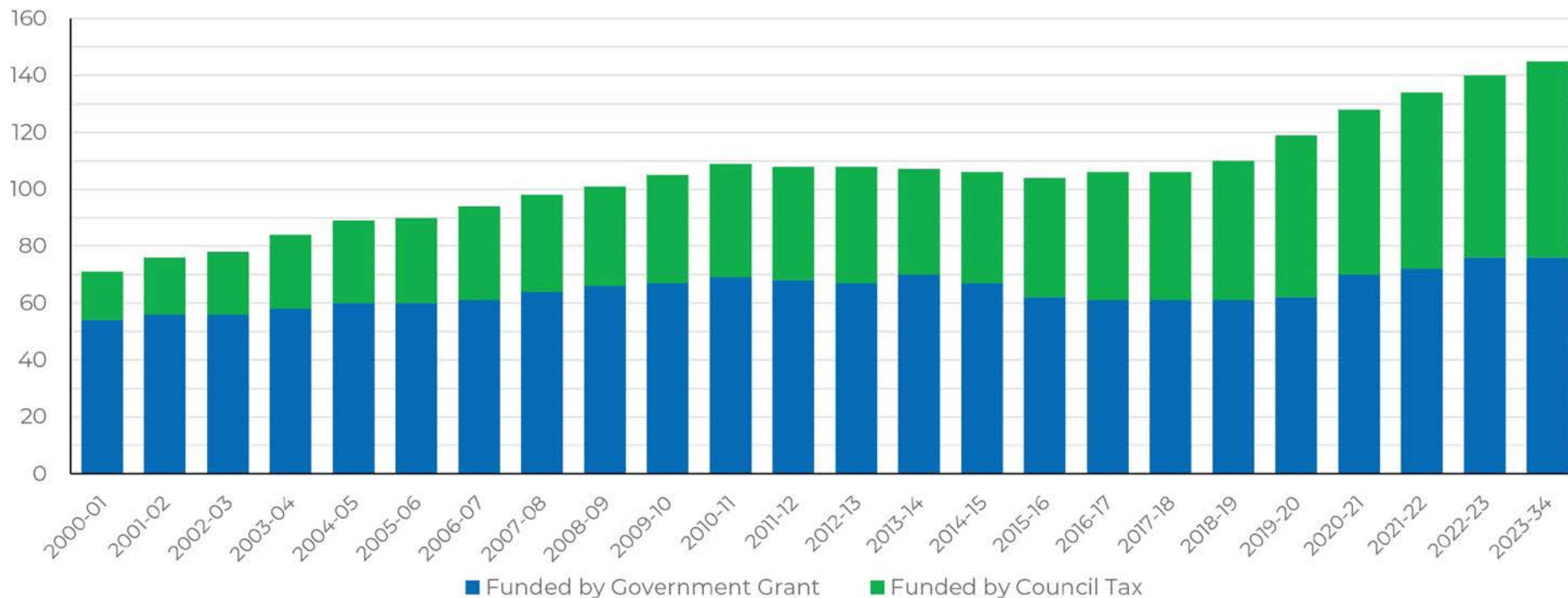
Actual spend



Local policing: 26% (28% 21/22)	Dealing with the public: 6% (8% 21/22)
Criminal justice arrangements: 6% (6% 21/22)	Specialist operations: 6% (4% 21/22)
Intelligence: 4% (4% 21/22)	Investigations: 15% (15% 21/22)
Public protection: 6% (5% 21/22)	National policing: 0% (1% 21/22)
Support including ACPO: 25% (24% 21/22)	PCC including commissioning: 4% (3% 21/22)
Central costs including reserves/capital: 2% (4% 21/22)	

Funding allocation

Central funding versus local funding graph 2000/01 to 2023/24



How the money was spent

Community Safety Fund 2022/23

The community safety fund is money I allocate to support the delivery of my Police and Crime Plan priorities. The fund supports collaborative arrangements with local authorities, third sector providers and Wiltshire Police.

Victims Fund 2022/23

This is a specific allocation by the Ministry of Justice for victim services and restorative justice services. In 2022-23, the amount provided to me was £916,371 and this enables the commissioning of services to improve support for victims. The Ministry of Justice also

awarded funding of £494,429 specifically for services supporting victims of domestic abuse and sexual violence.

Police Property Act Fund

This fund manages money raised through the sale of lost property and is awarded to community and voluntary groups to support the delivery of my Police and Crime Plan through the PCC's Community Action Fund. This year I relaunched this fund to offer grants up to £5,000 to local organisations and charities to support delivery of activities which align with the priorities set out in my Police and Crime Plan. Working closely in partnership with the Wiltshire Community Foundation, we have redesigned the application process to make it even more accessible for smaller group and enable multiple opportunities to apply throughout the year.

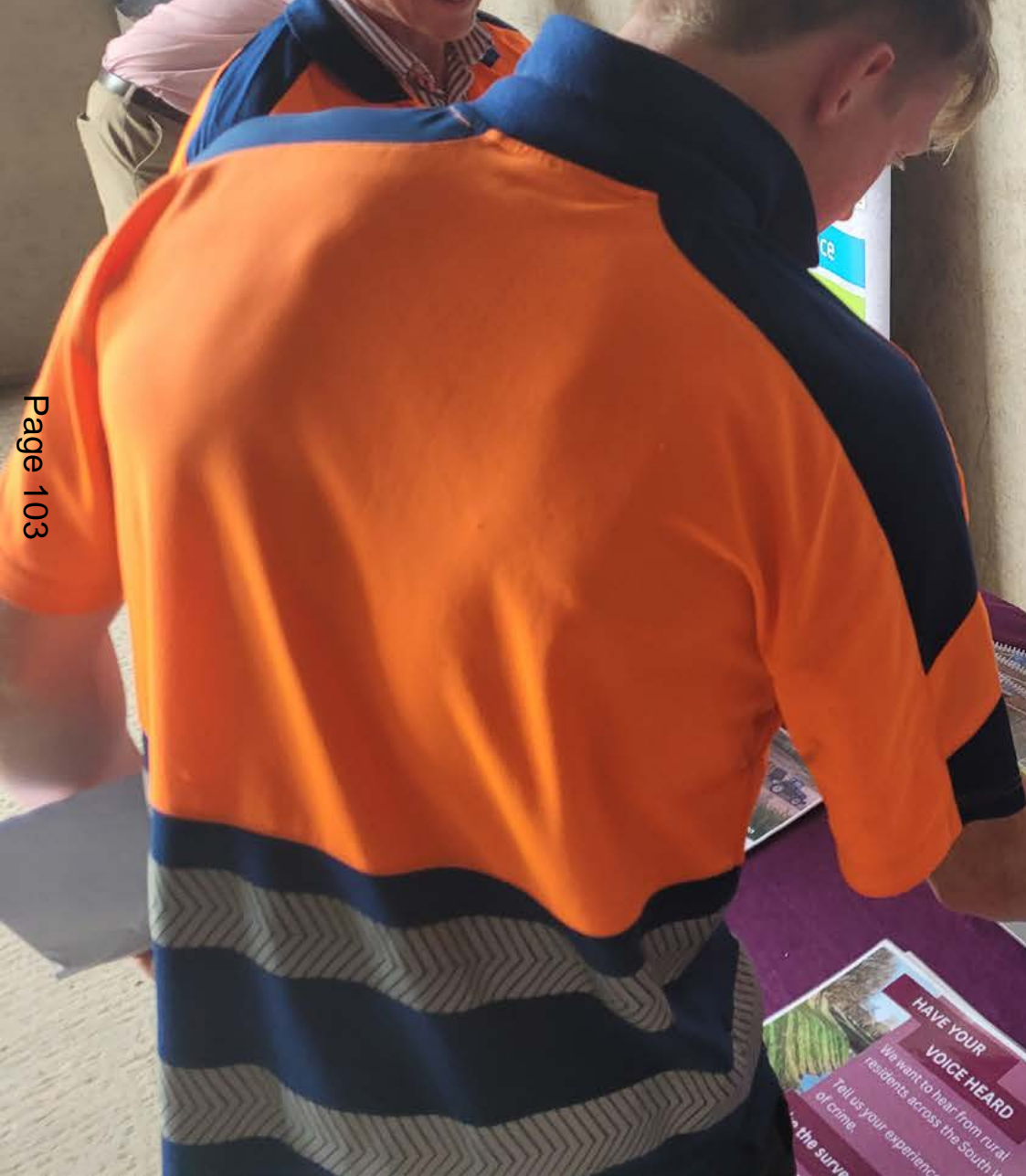
INFORMATION | SUPPORT | RESILIENCE



Making Wiltshire Safer



www.wiltshire-pcc.gov.uk



Informational materials on a table, including a laptop displaying a QR code, a smartphone, and several brochures.

HAVE YOUR VOICE HEARD
We want to hear from rural residents across the South of Wiltshire about their experience of crime.

YOUR CCTV
could help to fight crime



Office of the Police and Crime Commissioner
for Wiltshire and Swindon
London Road, Devizes,
Wiltshire SN10 2DN

T 01225 256926

E pcc@wiltshire.police.uk

W www.wiltshire-pcc.gov.uk


To keep up to date with the Office of the
Police and Crime Commissioner follow
us on social media:

 [OPCCWiltSwindon](https://twitter.com/OPCCWiltSwindon)

 [WiltshireandSwindonPCC](https://www.facebook.com/WiltshireandSwindonPCC)

 [wiltshireandswindonpcc](https://www.instagram.com/wiltshireandswindonpcc)

 [office-of-the-police-and-crime-commissioner-for-wiltshire-and-swindon](https://www.linkedin.com/company/office-of-the-police-and-crime-commissioner-for-wiltshire-and-swindon)

 [@PCCWiltshireandSwindon](https://www.youtube.com/@PCCWiltshireandSwindon)

Wiltshire and Swindon

pcc

Malmesbury Town Council

Notes of the **Local Youth Network (LYN)** Group
Tuesday 16th January 2024

Present; Gavin Grant (Wiltshire Council, Malmesbury Area Board & Town Mayor, Malmesbury Town Council)
Dan Baker (Malmesbury Secondary School)
Andrew Jack (Strategic Partnership & Engagement Manager) Buff
Threlfall (Wiltshire Council, Malmesbury Area Board)
Martin Smith (Wiltshire Council, Malmesbury Area Board)
Kim Power (Malmesbury Town Council & Chair of Riverside Community Centre)
Louisa Young (Area Board Delivery Officer, North)
Matt Wigley (Skate Park)
Charlie L'Anson (Royal Wootton Bassett Academy)
Alison Scott – (Parent/resident)

Also present; Lisa Dent (Deputy Town Clerk) – taking notes

1. Welcome

Cllr Gavin Grant welcomed everyone to the meeting and thanked them for their attendance.

2. Apologies for absence

Chuck Berry	(Wiltshire Council, Malmesbury Area Board)
Jo Phelps	(Wiltshire Police)
Becky Walsh	(Wiltshire Police)
Juliet Evans	(Wiltshire Police)
Danielle Blake	Rise Trust
Richard Pomfrett	Staysafe Initiative
Tristan Green	Last Baguette Company

3. Minutes of last meeting (7th November 2023)

The Minutes were accepted as a correct record.

4. Updates and reports

Rise Trust – Report from Danielle Blake was read by Cllr Grant. Malmesbury Area Board has funded safe spaces and detached youth working.

Malmesbury School had safeguarding issues over Christmas holiday and police were involved. The Bungalow – one child is being moved to home education, there are some students with high needs needing support and will contact Police and Crime Commissioner as they may have funding available for this and also early intervention work. New project work starting at Westonbirt building a community shelter (Year 9 – 13 and 14 years). Cllr Grant informed 9 Regiment are open to offering assistance/engagement and can provide contact details.

5. Grant Applications

The Last Baguette Company – Youth grant £501 - £1000

Project summary:

Young people to create, write, direct play on a theme around anti-bullying. Participant-led, the young people will create characters and scenes, set and props. These workshops will build confidence in speaking, performing and teamwork.

This application meets the Area Board criteria and budget. LYN gave its recommendation to award funding and requested information as to numbers who attend the production and age groups involved.

Caerbladon

Creative space for young people – a new community magazine running summer to autumn. It has been agreed to defer this request to the new financial year.

6. Plans for skateboarding facilities in Malmesbury

Matt Wigley gave a short talk on the indoor skateboarding facility to the rear of Riverside. It is a small space, restricts numbers of users and requires qualified coaches to run sessions. Many users from outside Malmesbury (Stroud, Bristol, Chippenham). Providing structured coaching sessions, there is room for an outdoor park which enables users to do their own thing and Matt offered to share their experience and assist in the start-up of such a facility.

Alison Scott has been looking at the feasibility of providing a young persons recreation space and following a questionnaire distributed through the local school, an outside sports/recreation area was most popular. The aspiration includes skateboarding/cycling/football/rugby/tennis athletics. It was agreed to focus on 1. outdoor skatepark and cycling area and 2. artificial pitch

Next steps were identified as:-

Recruit additional volunteers forming a group

Public consultation - involve public and identify need

Identify possible locations

Meeting was closed at 17.45.

Date of next meeting: 16th May 2024

Malmesbury Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Malmesbury Area Board.
 These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub-groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023-24	£ 17,219.00	£ 14,679.00	£ 7,700.00
Awarded To Date	£ 17,018.00	£ 13,865.00	£ 1,500.00
Current Balance	£ 201.00	£ 814.00	£ 6,200.00
Balance if all grants are agreed based on recommendations	£ 201.00	£ 14.00	£ 204.80

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1603	Area Board Initiative	Malmesbury Health and Wellbeing Forum	Health and Wellbeing Forum Networking and Engagement event Summer 2024	£500.00	£500.00

Project Summary:

In order to raise awareness about both itself and the many voluntary and community sector organisations working in the local area, Malmesbury Health and Wellbeing Forum will host a networking and engagement event in Summer 2024. Lots of different organisations will be invited to meet and share information with each other and the public.

ABG1552	Older and Vulnerable Adults Funding	Malmesbury Town Team CIC Regd. Charity No 12072909	Athelstan 1100 Commemoration and Celebration	£2870.40	£1435.20
<p>Project Summary: 2024 marks the 1100th anniversary of King Athelstan becoming the first King of all England. This is being celebrated by Malmesbury and the surrounding area, due to his strong connections here and that he chose to be buried in the Abbey. A cross-community group of organisations has come together under the leadership of the Town Team, to organise nearly a year's worth of events to mark and celebrate this anniversary. Events in June and July include a special exhibition in Athelstan Museum, a weekend of archaeological community digs supported by Cotswold Archaeology, live multi-media performances at Malmesbury Abbey, a Saxon food, drink and craft fayre, a large scale Saxon re-enactment village by Regia Anglorum, and eight speaking events, followed by an Athelstan themed Carnival procession in August and 'Wessex Week', with a complementary programme of talks, walks, entertainment and music in October. We wish to make as many of our events as accessible and inclusive as possible to everyone in our community, especially the more older and vulnerable residents, who need extra help to participate. This project will enable us to bring 60 to 90 residents from local Care Homes and others with limited mobility who would otherwise not attend any of the events to participate in and directly engage with a cross-section of at least six of these events. We will also take an Athelstan 1100 'show' to local Care Homes to include 60 to 120 individuals who cannot access the events.</p>					
ABG1548	Older and Vulnerable Adults Funding	Malmesbury Amateur Boxing Club	Malmesbury Boxing Club Equipment for Parkinsons Group	£3410.00	£1705.00
<p>Project Summary: This project is raising money for further equipment for Malmesbury Amateur Boxing Club (MABC) Parkinsons' Boxing Sessions. MABC run 'Open Door' boxing sessions for those affected and living with Parkinson's. The sessions are free of charge and run by fully qualified coaches who volunteer their time. The sessions are hugely popular, and attendance is growing. We require further equipment to be able to meet the demand and offer more sessions. The sessions focus on movement and co-ordination which help improve both mental and physical health and over all well-being. The feedback we have got from those attending is fantastic and also showing in the numbers as people return.. with friends! "Just wanted to thank you for the training today, it was good fun, stiff as a board, love that feeling." And "Thanks Mike, really enjoyed today roll on the 19th" The BBC visited the group at the club in December. This short video demonstrates the positive impact the project has improving well-being, reducing loneliness and isolation in the community: https://www.bbc.co.uk/news/av/uk-england-wiltshire-67732097 We have fundraised to date to run the sessions . We would like to continue these sessions and offer it to more people. In order to do this, we require funding.</p>					
ABG1555	Older and Vulnerable Adults Funding	Malmesbury Luncheon Club	Malmesbury Luncheon Club To Support Older People	£16432.00	£1920.00
<p>Project Summary: Malmesbury Luncheon Club provides a discounted weekly cooked meal for older people at Malmesbury Town Hall. The club provides a nutritious cooked meal, such as a roast dinner, which some older people would not be able to cook for themselves. The Club also provides a safe and friendly opportunity for social interaction, especially needed for those living on their own or who might be socially isolated in other ways. The food which is very affordable, as well as socialising and participation with others in the club, positively promotes older and vulnerable people's health and wellbeing.</p>					

ABG1556	Older and Vulnerable Adults Funding	Friends of Riverside	Saturday Friends Meet The Devereux Regiment	£592.80	£435.00
<p>Project Summary: Saturday Friends is a regular monthly session at Riverside Community Centre, organised by Friends of Riverside the trustees who run the Centre. This session is for older and vulnerable people, those who are disabled infirm and especially welcoming to those who live with dementia. We invite people from the following to our sessions: three local Care Homes, Athelstan House, Stainsbridge and Somerhill plus carers, five local assisted living accomodations, Burnham Court, Orchard Court, Glovers Court, Townsend Court and William Lodge, plus people who live in their own homes. On the 4th and 5th May 2024, there will be a big community weekend, which will commemorate the English Civil War in Malmesbury, including a range of events by the Devereux Regiment Re-enactors, ending with a full skirmish repeating a real incident which happened in the town. Whilst access to this last event will be difficult for many older people to attend, they would love to participate in this weekend in some way. Therefore we are arranging for a special event for Saturday Friends (any older interested person) at Malmesbury Town Hall, where a talk will be given by a member of the regiment, plus there will be a show and tell session including other re-enactors bringing artefacts of interest. The re-enactors will be in costume and 'character'. We will be arranging community minibus and taxi transport where needed, plus will provide refreshments. We would also like to this opportunity to provide all attending with a souvenir and or leaflet and pamphlet advertising other scheduled dates for Saturday Friends sessions. In conjunction with others in the Malmesbury Area Health and Wellbeing Forum and other parish councils, we also wish to produce a leaflet with a list of other groups and activities in the area, which will be of interest to older and vulnerable people, to help reduce social isolation.</p>					
ABG1522	Youth Grant	The Last Baguette theatre company CIC	Theatre workshop project for young people in Malmesbury Spring 2024	£2000.00	£800.00
<p>Project Summary: We are applying to support a series of theatre workshops for young people in Malmesbury in early spring 2024. From January to March 2024, we will lead a series of 6 weekly after-school theatre workshops for up to 20 young people age 11 to 18 at St Mary's Hall in Malmesbury. We will work with the young people to create a performance about issues and themes that are important to them. This will be a participant led project around the theme of stress, looking at both academic and social pressure experienced by young people at school. The Mental Health Foundation says that 60% of young people have felt so stressed by the pressure to succeed that they have felt overwhelmed or unable to cope. The young people will create characters and scenes exploring this theme and will devise and write the script for the show. We will also create a set and props using recycled and re-used materials. The final piece will be performed to an audience of friends and family on a Saturday afternoon at the end of the project in March. Tickets for the workshops will be Pay-what-you-can, to make them financially accessible to a wide range of families. These workshops will build confidence in speaking, performing and teamwork, & will provide affordable cultural activity after school.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young person's funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub-groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community-based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

- Andrew Jack, Strategic Engagement and Partnership Manager, Andrew.Jack@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 16th January 2024				
1.	Attendees and apologies				
	<p>Present:</p> <p>Cllrs Elizabeth Threlfall, Gavin Grant, Martin Smith, Chuck Berry.</p> <p>Steve Hind, Becky Chivers, Pauline Cameron (Little Somerford), Roger Budgen (St Paul Malmesbury Without), Tom Blanden (Charlton), Martin Evans (Brinkworth), Michael Bromley Gardner (Hankerton and Charlton), Phil Exton (Malmesbury), Chris Pope (Lea and Garsdon), Ian Cain (Minety), Mike Tarrant (Sherston), Henry Jodrell (Easton Grey).</p> <p>Apologies:</p>				
2.	Notes of last meeting				
		<p>The minutes from the LHFIG meeting dated 3rd October 2023 are here.</p> <p>..\Final\Malmesbury LHFIG Note Tracker v2 031023 FINAL.docx</p>			

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

3.	Financial Position				
		<p><u>Budget 2023-24</u></p> <p>(a) £26,150.00 - LHFIG allocation 2022-23</p> <p>(b) £43205.41 - Underspend from 2022-23</p> <p>(c) £0.00 Area Board underspend</p> <p>(d) £16404.00 - 3rd party Contributions</p> <p>(e) £85759.41 Total Budget 2023-24 (a+b+c+d)</p> <p>(f) Committed /New schemes 2023/24 = £54,680</p> <p>Current Balance £31,079.41 (e-f)</p>			
4.	Top Priority Schemes (Priority 1)				
	<p>7-21-1 Sherston - Bollards, Church St (opposite Gray's garage) Submitted 14/2/.2021</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic. south of the entrance to Anthony Close, agreed by Sherston PC. PC contribution up to £1k agreed. Design and implementation to be progressed.</p> <p>03/10/23 Works package for bollard reissued to Milestone. It is understood that shortly following the meeting, the bollard has been installed.</p>	<p>16/01/24 Works complete. Agreed issue to be CLOSED.</p>		1.

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	<p>7-21-2 Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p>26/04/22 Issues associated with the Thames Path to be prioritised.</p> <p>03/10/23 Signing and Road markings completed.</p> <p>Complaint received from resident of Church Farm, Ashton Keynes and request to remove sign. The PC continue to support the installation of the sign and understand that there is no other location available. Final confirmation following the PC meeting on the 15th October.</p>	<p>16/01/24 Works complete.</p> <p>Agreed issue to be CLOSED.</p>	1.	
	<p>7-22-9 Brinkworth – Bridleway 50</p>	<p>Request for £1500 funding to improve part of the bridleway.</p> <p>25/10/22 Lay scalpings. Stephen Leonard (Wiltshire Council Rights of Way) to be involved. 30% PC contribution agreed. Raise to Priority 1</p> <p>4/04/23 Stephen Leonard and PC to discuss whether scalpings or recycled material to be used. To be implemented if possible.</p> <p>27/06/23 Due to difficulties with land owner the PC have requested transfer of priority to Bridleway 52 which was agreed.</p> <p>03/10/23</p>	<p>16/01/24 Works complete. Invoice process to be completed.</p> <p>Agreed issue to be CLOSED.</p>	1.	

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		Improvements to Bridleway 52 complete. Invoice process to be completed.			
	7-23-14 Brinkworth – Bridleway BRIN52	Request for repairs 03/10/23 BRIN52 undertaken. Request for funding allocation of £1000 for BRIN50 agreed and prioritised	16/01/24 Works Complete. Invoice process to be completed. Agreed issue to be CLOSED.	1.	
	7-22-14 Malmesbury – Market Lane	Request to remove 'No Entry' sign at Oxford St and bollards installed to enable Market Lane to be pedestrianised. 4/04/23 The current orders allow egress from Cross Hayes car park to Oxford St. Consideration of bollards at entrance to Oxford St with a removable one included, as at entrance from car park. To be raised to Priority 1 27/06/23 It may only be necessary to install one bollard (removable) due to the location of the water pump. Underground utilities are being investigated to confirm a suitable location is possible. Cost approx. £1500 for this option. 03/10/23 Utility locations being established. Bollard to be obtained so that when trial excavation is undertaken, bollard can be installed at the same time where utility locations allow it to be possible. 30% cost approved by Malmesbury TC.	16/01/24 With Milestone for implementation.	1.	

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	<p>7-22-17 Corston, A429 near Southside Close</p>	<p>Request for formal crossing 24/01/23 Site meeting required SH, ET 4/04/23 Site meeting undertaken. Consideration to warning signs and SLOW markings. MS/ RB to pursue diversion of school bus into Southside Close. To be raised to Priority 1 27/06/23 Design for warning signs and slow markings undertaken. Cost estimate around £1600. To be approved by PC and then can be implemented. 03/10/23 Approved by PC. With Milestone to be implemented.</p>	<p>16/01/24 Complete. Agreed Issue to be CLOSED.</p>	<p>1.</p>	
	<p>7-23-05 Charlton – B4040/ Tetbury Lane</p>	<p>Request for measures to reduce speed. 4/04/23 Generally non injury collisions taking place at night where vehicles are speeding coming from the east. Consider possible improvements to help with awareness of the bend. To be raised to Priority 1 27/06/23 Package of measures being investigated. Clearly, existing signs show effort has been made previously to address this issue. Proposals are: enhanced slow markings, repositioning of some signs and possibly a double bend warning sign</p>	<p>16/01/24 With Milestone for implementation. Target completion end of January.</p>	<p>1.</p>	

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p>which may be a more realistic representation. To be shared when finalised.</p> <p>Discussion regarding interactive signs.</p> <p>Note following meeting. Our practice is that interactive signs are only considered where there is a significant collision history record ie injury collisions.</p> <p>03/10/23 Package of measures submitted to PC. Currently under discussion. PC confirm approval to implement. 30% contribution agreed. Implementation to be progressed.</p>			
	<p>7-23-07 Easton Grey, road bridge across River Avon</p>	<p>Damage generally understood to be caused by HGV's and vehicles driving too fast on approach. Request to consider options to prevent HGV's crossing eg 7.5t weight limit, unsuitable for HGV's signing, speed limit assessment.</p> <p>27/06/23 To be raised to Priority 1 Investigate options to reduce HGV access over the bridge.</p> <p>03/10/23 Discussion with Structures team indicates that latest bridge collision is from a vehicle travelling N o S. Damage to the bridge has been caused in the past by a variety of vehicles and not just HGV's. Improving the carriageway immediately in advance of the bridge</p>	<p>16/01/24 Cost estimate for widening and improvement to carriageway on approach to bridge from the south being prepared. Likely to be around £20k. The group understood that Easton Grey PC would be unable to contribute the full 30%.</p> <p>The PC requested that the carriageway surface should not be raised during the improvement and that an email would be sent to SH for clarification.</p>	1.	

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		travelling S to N may help. Possible temporary CCTV monitoring vehicles at the bridge could help provide reason for collisions. Request to give further consideration to improving/ widening the carriageway on the approach to the bridge from the south and to consider a bollard installation.			
	7-22-16 Grittenham	Request for location signing 24/01/23 PC to approve. Estimate for total scheme cost of up to £1000. 27/06/23 Brinkworth PC (Martin Evans) have approved 30% contribution. To be raised to Priority 1 SH to liaise with Martin Evans over details if necessary. 03/10/23 Requested locations for signs do not clarify location of a community. Further discussions required. TEAMS discussion required. SH, ET, Martin Evans.	16/01/24 Discussion required. SH/ ET.	1.	
	7-22-2 Sherston – approach speeds	20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers. 25/10/22 Site meeting to be undertaken – Becky Chivers/ Martin Smith	16/01/24 20mph assessment being undertaken. Additional metrocount data requested.	1.	

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p>24/01/23 Gate installations being progressed. BC/ MS</p> <p>4/04/23 PC have ordered traffic surveys and gates.</p> <p>27/06/23 Gates ordered and with Milestone for installation. Traffic surveys have been undertaken. Meeting required to discuss the way forward. SH/MS/ET</p> <p>03/10/23 Traffic surveys have been undertaken. Meeting undertaken. SH/MS/ET 20mph assessment prioritised. Cost £2900. PC contribution 30%.</p>			
	<p>7-22-8 Lea and Cleverton PC - The Spinney access to B4042</p>	<p>Request to move 30mph sign further out towards Lea.</p> <p>25/10/22 It is not appropriate to change position of 30/40mph limits at this location. Separate non-LHFIG visibility issue with substation position. Scheduled improvement to signing and lining at LEA Top should influence vehicle speeds here.</p> <p>24/01/23 Teams discussion undertaken. Suggest Traffic survey (metrocount) to check speeds for vehicles travelling east down the hill from Malmesbury and then possible SID.</p> <p>4/04/23 Metrocount requested.</p> <p>27/06/23</p>	<p>16/01/24 Order for review submitted to Atkins.</p> <p>Proposed completion end of Feb.</p> <p>PC will email their concerns which SH will forward to Atkins for consideration when undertaking the review.</p>		<p>1.</p>

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		Traffic Survey Batch 46 to be commenced in September. 03/10/23 Speed limit assessment for B4042 prioritised refer to 7-23-15			
	7-23-15 B4042 – vehicle speeding	Request for speed limit review 03/10/23 Speed limit review for B4042. prioritised	16/01/24 Order for review submitted to Atkins.	1.	
	7-23-19 Malmesbury – B4042	Concern about speeding from the Priory Rbt to Cowbridge. 03/10/23 Speed limit review for B4042. Prioritised	16/01/24 Order for review submitted to Atkins.	1.	
	7-23-01 Malmesbury, Cross Hayes car park.	Request for disabled parking space to be allocated adjacent to ‘Imperial Hearing’ 24/01/23 GG to investigate two existing disabled bays nearby and discuss with ‘Imperial Hearing’. 4/04/23 GG has discussed with owner who it is understood may be leaving the existing location. 27/06/23 GG considered it would be useful to have a second disabled bay in the car park. ET to take photo of disabled bay activated during Covid lockdown but now removed, for clarification. 03/10/23 Site meeting undertaken SH/ET. Any existing bay selected to be converted to a disabled bay would require a traffic order.	16/01/24 Map based traffic orders show that one bay in the car park can be reinstated as ‘disabled’ without an order. BC to include on list of road marking schemes.	1.	

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		Conversion of one parking space to a disabled bay prioritised.			
	7-23-12 Malmesbury, Sir Bernard Lovell Rd	Request for 'No waiting at any time' 27/06/23 Site visit required SH, ET. 03/10/23 Site visit undertaken SH/ ET. 'No waiting at any time' can be included subject to confirmation of 30% contribution from PC	16/01/24 Cost estimate including traffic order process is £3k. Confirmation from PC to progress, received.	1.	
5.	Other Priority issues				
a)	7-22-15 B4042 Brinkworth – Footway Phase 2	Continuation of footway following completion of Phase 1 in May 2022. 24/01/23 Site visit to be undertaken 4/04/23 Site meeting undertaken. Phase 2 to be broken into shorter sections. PC to discuss and gain support for hedge removal at the eastern end with landowners. Drainage issues to be resolved. Response from Danny Everett that ditches are not to be piped. 27/06/23 Possible hedge cutting organised by the Area Office when conditions allow. 03/10/23 ET discussion with Area Engineer required.	16/01/24 ET/ BC to discuss verge improvements on site.		
b)	7-23-04	Request to install camera at the pedestrian crossing. 4/04/23	16/01/24		

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Malmesbury, pedestrian crossing at bottom of Tetbury Hill.	<p>This is not something that Highways would undertake. Malmesbury TC to consider as part of their town centre CCTV project. 27/06/23 CCTV not an option at this location as part of the town centre proposals. Site vi03/10/23 Site meeting undertaken SH/ET.</p> <p>Some tree cutting required to be undertaken by the Area Office to enable school warning signs to be visible.</p> <p>GG/ Phil Exton to discuss with Co-op.sit required SH, ET. 03/10/23 Site meeting undertaken SH/ET. Some tree cutting required to be undertaken by the Area Office to enable school warning signs to be visible. GG/ Phil Exton to discuss with Co-op.</p>	Some tree trimming has been undertaken. GG/ Phil Exton to discuss with Co-op.		
c)	7-23-13 Brinkworth – road markings	<p>Request to refresh 30mph roundels 03/10/23 To be included on maintenance list and undertaken by the Area Office.</p>	<p>16/01/24 Included on maintenance list.</p> <p>Agreed to be CLOSED.</p>		
d)	7-23-16 Malmesbury – Riverwalk bridleway sign amendments	<p>Request to remove pole and bridleway sign. Dog fouling sign to be retained and resited under Riverwalk sign after permission obtained from Maltings Management Co. who own the wall. 03/10/23 GG/ Phil Exton to review and gain permission from Management Co if necessary.</p>	<p>16/01/24 Not discussed.</p>		

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

e)	7-23-18 A429 nr Kemble	Request for speed reduction/ camera from No 1 Pat-Yat. Poor visibility when turning onto A429. 03/10/23 Parish Council will have to request hedge cutting to address visibility concern. Speed limit reduction is not appropriate at this location.	16/01/24 Hedges to be trimmed by Parish Steward or landowners. Chuck Berry to discuss with PC.		
f)	7-23-20 Malmesbury- A429 south from Priory Rbt	Concern about non compliance of 30mph limit. 03/10/23 PC to consider SID/ community speed watch/ police enforcement.	16/01/24 BC to request maintenance of beacons due to visibility concern for the zebra crossing to the south of the Priory roundabout. Request to consider illuminated posts.		
6.	New Issues submitted since previous meeting				
	7-23-22 B4040 Malmesbury to Sherston	Request for 1. Cycle path/ lane. 2. Improvement to Fosseway By-way	16/01/24 Consideration on the use of scalplings to improve the surface of the Fosseway.		
	7-23-23 Malmesbury, Bridge between Park Road Industrial estate and Co op.	Request for solar powered lighting.	16/01/24 This is not on Highway maintained land. To be CLOSED.		
	7-23-24 Charlton, B4040 – Addition to 7-23-05	Request for yellow backing to 30mph signs. White Gates but not at 30mph limit.	16/01/24 Site meeting required. SH/ ET/ Michael Bromley-Gardner		
	7-23-25 Crudwell, Tetbury Lane.	Request for upgraded passing places and works to fill potholes.	16/01/24 To be clarified. SH to send issue to ET/ BC.		
	7-23-26 Lea, Corner of The Street and Crabmill Lane.	Request for reflective marker posts or similar to warn of bend.	16/01/24 SH to set up TEAMS meeting. Include ET/ Chris Pope.		

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	7-23-27 Malmesbury, Baskerville – barrier.	Works to create width adjacent to the barrier for disabled access.	16/01/24 SH to set up TEAMS meeting. Include ET/ GG/ Phil Exton.		
	7-23-29 Malmesbury, Baskerville – No waiting at any time.	Request to investigate No Waiting at any time at the end of Baskerville and adjacent access road off the A429.	16/01/24 SH to set up TEAMS meeting. Include ET/ GG/ Phil Exton.		
	7-23-30 Hankerton - speed issues	Signs / road markings to assist with speed reduction.	16/01/24 Advice requested on signs/ roadmarkings solution.		
	7-23-31 Little Somerford, Field View	Request to consider footway and reduce speed limit to 30mph.	16/01/24 Consider signing, moving location of village sign.		
	7-23-32 Little Somerford, junction of Mill Lane and The Street.	Request to improve visibility.	16/01/24 Review signing on approach to railway bridge from the south.		
	7-23-34 Malmesbury, Cross Hayes car park	Request for barrier opposite bus stop to ensure vehicles use correct car park exit.	16/01/24 Include discussion in TEAMS meeting. SH/ET/GG/Phil Exton. Maintenance required to straighten post for 'No Entry' sign BC.		
	7-23-35 Malmesbury, Betty Geyser steps linking Abbey Row with Burnivale.	Request for handrail.	16/01/24 The steps are not within the highways maintenance area.		
7.	Other items -				
	1. Reminder that all Highways Improvement Requests should be sent to LHFIGrequests@wiltshire.gov.uk otherwise they may get overlooked. The link to raise an issue is here Local Highway and Footway Improvement Groups - Wiltshire Council				

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	<p>2. Malmesbury TC substantive bid for improvement to some existing town centre lighting columns to enable CCTV installation has now been approved.</p> <p>3. Schemes that are greater than the cost of the LHFIG budget can be assessed for possible submission as Substantive Schemes once agreed through the LHFIG.</p>
8.	<p>Agreement of Priority 1 schemes Note: Issues which are 'Greyed out' indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)</p>
	<p>1. 7-22-14 Malmesbury Market Lane - installation of bollards to be considered in relation to existing traffic orders</p> <p>2. 7-23-05 Charlton, B4040/ Tetbury Lane – consideration of measures to reduce speeding.</p> <p>3. 7-22-16 Grittenham, location signing.</p> <p>4. 7-23-07 Easton Grey, road bridge – investigate options to reduce HGV access protect bridge.</p> <p>5. 7-22-02 Sherston – 20mph limit assessment.</p> <p>6. 7-23-01 Malmesbury, Cross Hayes car park - conversion of parking space to disabled bay.</p> <p>7. 7-23-12 Malmesbury, Sir Bernard Lovell Road – No waiting at any time.</p> <p>8. 7-23-15 B4042 – Speed limit review</p>
9.	<p>Date of Next Meeting:</p>
	<p>To be agreed</p>

Malmesbury Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £31079.41.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

